

S.I. No. 496 of 1997

BUILDING CONTROL REGULATIONS 1997

REVISED

Updated to 1 May 2025

This Revised Statutory Instrument is an administrative consolidation of the *Building Control Regulations 1997*. It is prepared by the Law Reform Commission in accordance with its function under the *Law Reform Commission Act 1975* (3/1975) to keep the law under review and to undertake revision and consolidation of statute law.

All Acts up to and including the Financial Services and Pensions Ombudsman (Amendment) Act 2025 (3/2025), enacted 15 April 2025, and all statutory instruments up to and including Medical Council (Maintenance of Professional Competence) Rules 2025 (S.I. No. 176 of 2025), made 1 May 2025, were considered in the preparation of this Revised Statutory Instrument.

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Updated to 1 May 2025

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[No. **496.**] Building Control Regulations [1997.]

SIXTH SCHEDULE CERTIFICATE OF COMPLIANCE ON COMPLETION



S.I. No. 496 of 1997

BUILDING CONTROL REGULATIONS 1997 REVISED

Updated to 16 May 2024

The Minister for the Environment and Local Government, in exercise of the powers conferred on him by sections 4, 6, 7 and 18 of the Building Control Act, 1990 (No. 3 of 1990), hereby makes the following Regulations:—

Annotations

Modifications (not altering text):

C1 Functions transferred and references to "Cathaoirleach" or "Cathaoirligh", "Leas-Chathaoirleach", "chief executive" and "deputy chief executive" construed (16.05.2024) by *Local Government (Mayor of Limerick) and Miscellaneous Provisions Act 2024* (7/2024), ss. 10, 23, 25, 26, 28 and sch. 1 parts 1, 2, S.I. No. 207 of 2024.

Functions of Mayor

- 10. (1) All functions (other than functions conferred by or under an enactment specified in Part 1 of Schedule 1) that, immediately before the vesting day, vested in the Cathaoirleach of Limerick City and County Council shall, on and after that day, vest in the Mayor.
- (2) All functions (other than functions conferred by or under an enactment specified in Part 2 of Schedule 1) that, immediately before the vesting day, vested in the chief executive of Limerick City and County Council shall, on and after that day, vest in the Mayor.
- (3) From the vesting day, a reference in any enactment (other than an enactment specified in Part 1 of Schedule 1) to Cathaoirleach shall, in so far as the reference applies to the Cathaoirleach of Limerick City and County Council, be construed as a reference to the Mayor, or as including a reference to the Mayor, as the context requires.
- (4) From the vesting day, a reference in any enactment (other than an enactment specified in Part 2 of Schedule 1) to chief executive shall, in so far as that reference applies to the chief executive of Limerick City and County Council, be construed as a reference to the Mayor, or as including a reference to the Mayor, as the context requires.
- (5) This section shall apply subject to the modifications of the Principal Act specified in Schedule 3.

Functions of Príomh Chomhairleoir

23. (1) All functions conferred by or under an enactment specified in Part 1 of Schedule 1 that, immediately before the vesting day, vested in the Cathaoirleach of Limerick City and County Council shall, on and after that day, vest in the Príomh Chomhairleoir.

- (2) From the vesting day, a reference in an enactment specified in Part 1 of Schedule 1 to Cathaoirleach or Cathaoirligh shall, in so far as that reference applies to the Cathaoirleach of Limerick City and County Council, be construed as a reference to the Príomh Chomhairleoir, or as including a reference to the Príomh Chomhairleoir, as the context may require.
- (3) This section shall apply subject to the modifications of the Principal Act specified in Schedule

Functions of Leas-Phriomh Chombairleoir

- 25. (1) All functions conferred by or under any enactment that, immediately before the vesting day, vested in the Leas-Chathaoirleach of Limerick City and County Council shall, on and after that day, vest in the Leas-Phríomh Chomhairleoir.
- (2) From the vesting day, a reference in any enactment to Leas-Chathaoirleach shall, in so far as that reference applies to the Leas-Chathaoirleach of Limerick City and County Council, be construed as a reference to the Leas-Phríomh Chomhairleoir, or as including a reference to the Leas-Phríomh Chomhairleoir, as the context may require.
- (3) This section shall apply subject to the modifications of the Principal Act specified in Schedule 3.

Director general

- 26. (1) The chief executive of Limerick City and County Council shall, on and after the vesting day, be known as the director general of Limerick City and County Council and is in this Act referred to as the "director general".
- (2) The person who, immediately before the vesting day, was the chief executive of Limerick City and County Council shall, on and after that day, continue in office and be referred to in accordance with subsection (1).
- (3) On and after the vesting day, a reference in an enactment specified in Part 2 of Schedule 1 to chief executive shall, in so far as that reference applies to the chief executive of Limerick City and County Council, be construed as a reference to the director general, or as including a reference to the director general, as the context may require.
- (4) This section shall apply subject to the modifications of the Principal Act specified in Schedule 3.

Deputy director general

- 28. (1) On and after the vesting day, a deputy chief executive appointed by the director general under section 148 of the Principal Act shall be known as the deputy director general of Limerick City and County Council and is, in this Act, referred to as the "deputy director general".
- (2) The person who, immediately before the vesting day, was the deputy chief executive of Limerick City and County Council shall, on and after that day, continue in office and be referred to in accordance with subsection (1).
- (3) On and after the vesting day, a reference in any enactment to deputy chief executive shall, in so far as the reference applies to the deputy chief executive of Limerick City and County Council, be construed as a reference to the deputy director general, or as including a reference to the deputy director general, as the context may require.
- (4) This section shall apply subject to the modifications of the Principal Act specified in Schedule 3.

SCHEDULE 1

PART 1

Enactments for Purposes of Sections 10 and 23

Number and Year	Provision	Extent of Modification

(1)	(2)	(3)
No. 37 of 2001	Local Government Act 2001	Sections 11(5)(b), 11(8), 31(4)(a), 31(5), 31(7), 31(9), 31(11), 33, 34(2)(e), 36, 37, 38, 104(7)(a), 133(6)(a), 134(4)(b), 140(8), 141(1)(b), 141(4), 142(2)(a), 142(5)(f), 143(1), 147, 148, 158(3), 174(8), 178(2)(b), 178(5), 180(3)(a), 189(9), 190(9), 216(2)(a), 219(1) and 220(1); paragraphs 3(4), 4(2), 4(3), 6(1), 6(2), 6(3), 7(9), 10, 13(5)(e), 13(6) and 16(4)(c) of Schedule 10; paragraph 3 of Schedule 14.

PART 2 Enactments for Purposes of Sections 10 and 26

Statutory Instruments

Number and Year	Title	Provision
(1)	(2)	(3)
S.I. No. 496 of 1997	Building Control Regulations 1997	The whole instrument.

- **C2** Application of instrument restricted (3.04.2020) by *Building Control Regulations 2020* (S.I. No. 113 of 2020), reg. 4.
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to -
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.
 - 4. (1) The Principal Regulations shall not apply in relation to a material change of use of a relevant building to the use for which it was used immediately before the material change of use referred to in subparagraph (b) of paragraph (1) of Regulation 3.
 - (2) In this Regulation "relevant building" means a building to which a material change of use referred to in subparagraph (b) of paragraph (1) of Regulation 3 applies.

...

SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

- 1. Acute and other health and social care accommodation.
- 2. Self-isolation short stay accommodation.
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.

7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

...

PART I

PRELIMINARY AND GENERAL

Citation.

1. These Regulations may be cited as the Building Control Regulations, 1997.

Commencement.

2. These Regulations shall come into operation on the 1st day of July, 1998.

Application.

- **3.** (1) Part II, subject to the provisions of that Part, applies to works, or a building as regards which a material change of use takes place, where the works commence or the material change of use takes place on or after the date referred to in article 2.
- (2) Part III, subject to the provisions of that Part, applies to works, or a building as regards which a material change of use takes place, where—
 - (a) the works commence or the material change of use takes place on or after the date referred to in *article 2*, and
 - (b) Part III of the Building Control Regulations, 1991 and 1994, does not apply in relation to the works or building.
 - (3) Part IV applies in relation to—
 - (i) notices given to, applications made to, decisions made by, and enforcement notices served by, a building control authority,
 - (ii) determinations made by An Bord Pleanála, and
 - (iii) decisions made by a District Court,

as appropriate, on or after the date referred to in article 2.

- (4) Part V, subject to the provisions of that Part, applies to—
 - (a) applications or notices,
 - (b) appeals, or
 - (c) copies of documents referred to in article 23(3),

which are made, given or requested, as the case may be, on or after the-date referred to in *article 2*.

- F1[(5) (a) Parts IIIA and Parts IIIB, subject to the provisions of those Parts, apply to works or a building as regards which a material change of use takes place, where the works commence or the material change of use takes place on or after the date those Parts come into effect.
 - (b) Subparagraph (a) does not apply to Article 20C.]
- F2[(6)(a) Notwithstanding the requirements arising at Articles 9, 20A, 20F and 21 in respect of the assignment of an Assigned Certifier and the lodgement of an Inspection Plan, in the case of the classes of buildings referred to at paragraph (b), for the period of the transitional arrangements set out at

paragraph (c), these requirements may be fulfilled by the lodgement of such Inspection Plan, inspection records and certificates as may be deemed appropriate and necessary by the Oversight Group in order to demonstrate that compliance with the requirements of the Second Schedule to the Building Regulations has been achieved for the building or works concerned.

- (b) The provisions at paragraph (a) may apply to the following categories of buildings—
 - (i) buildings intended for use as places of first level, second level or third level education:
 - (ii) buildings intended for use as hospitals and primary care centres.
- (c) The provisions at paragraph (a) shall only apply to buildings referred to at paragraph (b) where each of the following circumstances has been fulfilled—
 - (i) planning permission, where applicable, has been obtained before 1 March 2014;
 - (ii) contract documents have been signed before 1 November 2014; and
 - (iii) a valid commencement notice has been lodged with the building control authority no later than 1 March 2015.]

Annotations

Amendments:

- F1 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 3, in effect as per art. 2.
- F2 Inserted (1.03.2014) by Building Control (Amendment) (No. 2) Regulations 2014 (S.I. No. 105 of 2014), art. 4, in effect as per art. 2.

Revocation.

- 4. (1) The regulations specified in the First Schedule are hereby revoked.
- (2) Notwithstanding sub-article (1), Part III of the Building Control Regulations, 1991 and 1994, shall, subject to the provisions of those regulations, continue to apply in relation to works, or a building as regards which a material change of use takes place, where—
 - (a) an application for a fire safety certificate in respect of the works or the building under those regulations is made before the date referred to in article 2, and
 - (b) the application is granted, and
 - (c) the works commence or the material change of use takes place between the date referred to in article 2 and the 31st day of December, 2002.

Interpretation.

- **5.** (1) In these Regulations, any reference to a Schedule, Part or article which is not otherwise identified is a reference to a Schedule, Part or article of these Regulations.
- (2) In these Regulations, any reference to a sub-article or paragraph which is not otherwise identified is a reference to the sub-article or paragraph of the provision in which the reference occurs.
- (3) In these Regulations, a reference to any enactment shall be construed as a reference to that enactment as amended or adapted by any subsequent enactment.
 - F3[(4) In these Regulations, save where the context otherwise requires—

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"the Act" means the Building Control Act 1990 (No. 3 of 1990) as amended by the Building Control Act 2007 (No. 21 of 2007);

"agriculture" includes horticulture, fruit growing, seed growing, dairy farming, the breeding and keeping of livestock (including any creature kept for the production of food, wool, skins or fur, or for the purpose of its use in the farming of land), the use of land as grazing land, meadow land, osier land, market gardens and nursery grounds, the use of land for turbary, and the use of land for woodlands where that use is ancillary to the farming of land for other agricultural purposes;

"appeal" means an appeal to the Board under section 7(1)(a), 7(1)(b), 7(1)(d) or 7(1)(e) of the Act:

"application" means—

- (a) an application under section 4 of the Act for a dispensation from, or a relaxation of, a requirement of Building Regulations,
- (b) an application for a fire safety certificate,
- (c) an application for a revised fire safety certificate,
- (d) an application for a regularisation certificate,
- (e) an application for a disability access certificate, or
- (f) an application for a revised disability access certificate.

"the Board" means An Bord Pleanala;

"building control authority" means a building control authority as defined in section 2 of the Act;

F4["Building Control Management System" means the information technology-based system hosted by the Local Government Management Agency and developed to facilitate the electronic administration of building control matters by building control authorities as the preferred means of building control administration;]

"Building Control Regulations, 1991 and 1994" means the Building Control Regulations, 1991 (S.I. No. 305 of 1991) as amended by the Building Control (Amendment) Regulations, 1994 (S.I. No. 153 of 1994);

"Building Regulations" means the Building Regulations, 1997;

F5["care facility building" includes a hospital, nursing home, home for older people or for children, school, or other similar establishment used as living accommodation, or for the treatment, care or support of people with illness, mental health difficulties, or disabilities, where such people sleep on the premises;]

"commencement notice" means a notice referred to in section 6(2)(k) of the Act;

F6["company" means a company to which the provisions of the Companies Act 2014 apply, or a company or a body corporate incorporated in another state;]

F4["Certificate of Compliance" means a certificate of compliance provided for under section 6(2)(a)(i) of the Act of 1990 and includes—

- (i) Certificates of Compliance (Design),
- (ii) Certificates of Compliance (Undertaking by Assigned Certifier),
- (iii) Certificates of Compliance (Undertaking by Builder), and
- (iv) Certificates of Compliance on Completion;]

"day centre" means a building used for the provision of treatment or care to persons where such persons do not stay overnight and includes a day care centre, a pre-school, a creche, and a day nursery;

"disability access certificate" means a certificate referred to in section 6 (2)(a)(ix) of the Act;

"dispensation or relaxation" means a dispensation or a relaxation, under section 4 of the Act, from or of, as the case may be, any requirement of regulations made under section 3 of the Act;

"domestic garage" means a building ancillary to a dwelling which is used, or suitable for use, for the storage of a motor vehicle or vehicles and is not used for the purposes of any trade or business;

"drainage system" in relation to a building, means the system of pipes and drains used for the drainage of the building, including all other fittings, appliances and equipment so used but excluding subsoil water drains;

"an enforcement notice" means a notice served under section 8 of the Act;

"fire safety certificate" includes a certificate referred to in section 6(2)(a)(ii) of the Act;

"flat" means separate and self-contained premises constructed or adapted for residential use and forming part of a building from some other part of which it is divided horizontally;

"guest building" means a building (other than a hotel or hostel) providing overnight guest accommodation for reward, and includes a guesthouse;

"industrial building" includes a factory or other premises used for manufacturing, altering, repairing, cleaning, washing, breaking-up, adapting or processing any article, generating power or slaughtering livestock;

F5["industrial building - high hazard" means an industrial building-

- (a) the contents of which, when ignited, are likely to cause the rapid spread of fire, smoke or fumes and which contents may be solid, liquid, or gaseous and may also be present as dust, spray, mist or vapour,
- (b) that contains highly flammable or explosive materials,
- (c) that contains areas which, due to their function, may present a greater risk of fire occurring and developing than elsewhere such as manufacturing processes handling highly flammable liquids, or (d) used for manufacturing, processing, repairing, cleaning, washing, breaking up or otherwise treating any hazardous substance;

"industrial building – normal hazard" means an industrial building other than an industrial building – high hazard;]

F7[...]

"material alteration" means an alteration (other than a repair or renewal), where the work, or any part of the work, carried out by itself would be subject to a requirement of Part A or B of the Second Schedule to the Building Regulations;

F8["material change of use" means—

- (a) a change of use, deemed by section 3(3) of the Act to be a material change of use, takes place, or
- (b) a building which was not being used as—

- (i) a day centre, becomes so used, or
- (ii) a hotel, hostel or guest building, becomes so used, or
- (iii) an industrial building normal hazard, becomes so used, or
- (iv) a care facility building, becomes so used, or
- (v) an office (which is not ancillary to the primary use of the building), becomes so used, or
- (vi) a place of assembly, becomes so used, or
- (vii) a shop (which is not ancillary to the primary use of the building), becomes so used, or
- (viii) a shopping centre, becomes so used, or
- (ix) an industrial building high hazard, becomes so used, or
- (x) a storage building high hazard, becomes so used, or
- (xi) a storage building normal hazard, becomes so used;]

"minor works" means works consisting of the installation, alteration or removal of a fixture or fitting, or works of a decorative nature;

"office" includes premises used for the purpose of administrative or clerical work (including writing, book keeping, sorting papers, filing, typing, duplicating, machine calculating, drawing and the editorial preparation of matter for publication, handling money (including banking and building society work) or telephone system operation);

F9["oversight group" means a group appointed by the Minister of not less than 6 and not more than 8 persons who are eligible for inclusion on a register of construction professionals established pursuant to the Building Control Act 2007 or the Institution of Civil Engineers of Ireland (Charter Amendment) Act 1969;]

"party" means a party to an appeal, namely—

- (a) the appellant,
- (b) the building control authority against whose decision an appeal is made, and "parties" shall be construed accordingly;

F8["place of assembly" includes—

- (a) a theatre, public library, hall or other building of public resort used for social or recreational purposes,
- (b) a non-residential school or other educational establishment.
- (c) a place of public worship,
- (d) a public house, restaurant or similar premises used for the sale to members of the public of food or drink for consumption on the premises,
- (e) a sports pavilion, stadium, grandstand, or other audience or spectator facilities, and
- (f) a terminus, station or other facility for air, rail, road or sea travel,

but no building shall be treated as a place of assembly solely because it is a building to which members of the public are occasionally admitted;]

[&]quot;register" means a register pursuant to article 21 of these Regulations;

[1997.]

"regularisation certificate" means a certificate referred to in section $6(2)(\alpha)(vii)$ of the Act;

F10["relevant building" means a building containing a flat, to which the Code of Practice for the Remediation of Fire Safety Defects, published under Section 18(A) of the Fire Services Acts 1981 and 2003 applies;]

"repair or renewal" means works of maintenance or restoration of a routine nature relating to-

- (a) the keeping of a building in good condition or working order, or
- (b) the return of the fabric of a building to its original condition;

"revised disability access certificate" means a certificate referred to in section 6(2)(a)(x) of the Act;

"revised fire safety certificate" means a certificate referred to in section 6(2)(a)(vi)and section 6(2)(a)(x) of the Act;

"shop" includes a building used for retail or wholesale trade or business (including retail sales by auction, self-selection and over-the-counter wholesale trading, the business of lending books or periodicals for gain and the business of a barber or hairdresser) and premises to which the public is invited to deliver or to collect goods in connection with their hire, repair or other treatment, or where they themselves may carry out such repairs or other treatments;

"shopping centre" includes a building which comprises a number of individually occupied premises to which common access is provided principally for the benefit of shoppers;

"State authority" means any authority being-

- (a) a Minister of the Government, or
- (b) the Commissioners of Public Works in Ireland;

"statutory declaration" means a statutory declaration referred to in section 6 (2)(a)(vii) of the Act:

F5["storage building - high hazard" means a building-

- (a) used for the storage of goods that, when ignited, are likely to cause the rapid spread of fire, smoke or fumes and which goods may be solid, liquid, or gaseous and may also be present as dust, spray, mist or vapour,
- (b) used for the storage of highly flammable or explosive materials,
- (c) used for the storage of hazardous goods or materials,
- (d) used for the storage of vehicles containing hazardous goods or materials, or
- (e) that contains high-rack storage of significant height;

"storage building - normal hazard" means any storage building other than a storage building - high hazard, and includes a building used for parking vehicles, designed to admit or accommodate only passenger vehicles or other light goods vehicles, not more than 2,500 kilograms vehicle weight;]

F11["Tier 1 building" means a relevant building, for which Tier 1 fire safety remediation option works are deemed appropriate, in accordance with the Code of Practice for the Remediation of Fire Safety Defects, published under Section 18(A) of the Fire Services Acts 1981 and 2003;

"Tier 2 building" means a relevant building, for which Tier 2 fire safety remediation option works are deemed appropriate, in accordance with the Code of Practice for the Remediation of Fire Safety Defects, published under Section 18(A) of the Fire Services Acts 1981 and 2003;]

F6["total floor area" as referred to under Articles 9(2)(b), 20A(2)(b)(ii) and 20F(2)(b) in the context of an extension to a dwelling refers only to the total floor area of the proposed extension as described in the commencement notice;]

"works" includes any act or operation in connection with the construction, extension, alteration, repair or renewal of a building;

F12["writing" has the meaning given to it by Part 1 of the Schedule to the Interpretation Act 2005;]

"7 day notice" means a notice referred to in section 6(2)(a)(iv) of the Act;

"7 day notice statutory declaration" means a statutory declaration referred to in section 6(2)(a)(v) of the Act.]

- (5) In these Regulations, a reference to the carrying out of works on behalf of a State authority shall, where the authority is a Minister of the Government, be construed as including a reference to the carrying out of works by the Commissioners of Public Works in Ireland on his behalf.
- (6) Where a requirement of or under these Regulations requires submissions or observations to be made, or plans, documents, particulars or other information to be submitted to the Board within a specified period and the last day of that period is a Saturday, a Sunday, a public holiday F13[(within the meaning of the Organisation of Working Time, Act 1997)] or any other day on which the offices of the Board are closed, the submissions or observations, or plans, documents, particulars or other information (as the case may be) shall be regarded as having been received before the expiration of that period if received by the Board on the next following day on which the offices of the Board are open.
 - F14[(7)(a) For the avoidance of doubt, these regulations do not prevent an owner when completing, as required, a Notice of Assignment of Builder as set out in the Second or Third Schedules as appropriate, from taking on the role of the builder for the purposes of these regulations. The owner shall then also sign the form of Undertaking by the Builder and, where applicable, Part A—Certificate by the Builder—of the Certificate of Compliance on Completion.
 - (b) Where the assigned builder is a building company, the form of Undertaking by the Builder and Part A Certificate by the Builder of the Certificate of Compliance on Completion shall be signed by a Principal or a Director of the Building Company. These forms shall not be signed by an ordinary employee of the building company.]

Annotations

Amendments:

- F3 Substituted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 4(3), in effect as per art. 2.
- F4 Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 4, in effect as per art. 2.
- F5 Inserted (1.05.2025) by Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025), reg. 4(1)(a), (b), (e), in effect as per reg. 2.
- F6 Inserted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 4(a), (b), in effect as per reg. 2.

- F7 Deleted (1.05.2025) by Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025), reg. 4(1)(f), in effect as per reg. 2.
- F8 Substituted (1.05.2025) by Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025), reg. 4(1)(c), (d), in effect as per reg. 2.
- F9 Inserted (1.03.2014) by Building Control (Amendment) (No. 2) Regulations 2014 (S.I. No. 105 of 2014), art. 5, in effect as per art. 2.
- F10 Inserted (16.10.2024) by Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024), reg. 4, in effect as per reg. 2.
- F11 Inserted (16.10.2024) by Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024), reg. 5, in effect as per reg. 2.
- F12 Inserted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 4, in effect as per art. 2.
- F13 Substituted (1.04.2000) by *Building Control (Amendment) Regulations 2000* (S.I. No. 10 of 2000), art. 4, in effect as per art. 2.
- F14 Inserted (1.09.2015) by Building Control (Amendment) (No.2) Regulations 2015 (S.I. No. 365 of 2015), art. 4(c), in effect as per art. 2.

Editorial Notes:

E1 Para. (4) amended (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 3(3), in effect as per art. 2; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

Exemptions.

- **6.** For the purposes of these Regulations, works or a building as regards which a material change of use takes place in respect of the following, are exempted from the Regulations—
 - (a) F15[...]
 - (b) works is connection with—
 - (i) a Garda station or other building used for the purposes of or in connection with the operations of An Garda Siochana,
 - (ii) a courthouse,
 - (iii) a barrack or other building used for the purposes of or in connection with the operations of the Defence forces,
 - (iv) an office or other building used for the purposes of or in connection with the business of Uachtaran na Éireann, Dail Éireann, Seanad Éireann, the Department of the Taoiseach, the Office of the Tánaiste, the Department of Defence, the Department of Foreign Affairs, the Department of Justice, Equality and Law Reform, the Office of the Attorney General, the Chief State Solicitor's Office and the Office of the Director of Public Prosecutions,

provided that after the works the building is or continues to be a building referred to in *sub-paragraphs* (i) to (iv).

- (c) works, or a building as regards which a material change of use takes place, where the works are carried out or the material change of use is made, for reasons of national security—
 - (i) within, or bounding, the curtilage of any building (other than a building referred to in *paragraph* (b)), premises or other installation occupied by, or under the control of, a State authority,

(ii) by or on behalf of a State authority, within, or bounding, the curtilage of the residence of a holder, or former holder, of a public office or any other public servant or former public servant.

F16[(d)] a building referred to in paragraph (b).

Annotations

Amendments:

- F15 Deleted (1.09.2015) by Building Control (Amendment) (No.2) Regulations 2015 (S.I. No. 365 of 2015), art. 5(a), in effect as per art. 2.
- F16 Substituted (1.09.2015) by Building Control (Amendment) (No.2) Regulations 2015 (S.I. No. 365 of 2015), art. 5(b), in effect as per art. 2.

F17[Offences

6A. Failure to comply with any requirement under *Parts II, III, IIIA, IIIB* or *IIIC* shall be an offence to which section 17(2) of the Act of 1990 applies.]

Annotations

Amendments:

F17 Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 5, in effect as per art. 2.

Editorial Notes:

Previous affecting provision: art. 6A inserted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), reg. 4, in effect as per reg. 2; revoked on same date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

F18[PART II —

COMMENCEMENT NOTICES AND CERTIFICATES OF COMPLIANCE BEFORE CONSTRUCTION]

Annotations

Amendments:

F18 Substituted (1.03.2014) by *Building Control (Amendment) Regulations 2014* (S.I. No. 9 of 2014), art. 6, in effect as per art. 2.

Editorial Notes:

Previous affecting provision: title of part 2 substituted (1.03.2014) by *Building Control (Amendment) Regulations 2013* (S.I. No. 80 of 2013), art. 5, in effect as per art. 2; revoked on same date (1.03.2014) by *Building Control (Amendment) Regulations 2014* (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

Application of Part II.

- 7. (1) Subject to sub-article (2) and articles 3 and 6, this Part applies to—
 - (a) the erection of a building,
 - (b) the material alteration or extension of a building, and

(c) a material change of use of a building,

to which the Building Regulations apply.

- F19[(2) (a) Subject to paragraph (b) and paragraph (c), this Part shall not apply to works or a building as regards which a material change of use takes place, where-
 - (i) the works are or the material change of use is exempted development for the purposes of the Planning and Development Acts 2000 to 2022, and
 - (ii) Part III, or Part III of the Building Control Regulations, 1991 and 1994, do not apply to the works or building.
 - F20[(b) This Part applies to works in connection with the material alteration (excluding a material alteration consisting solely of minor works) of a shop, office, industrial building - normal hazard, industrial building - high hazard, storage building – normal hazard, or storage building – high hazard to which Part III, or Part III of the Building Control Regulations, 1991 and 1994, do not apply.]
 - (c) This Part applies to works in connection with the design and construction of a new dwelling or an extension to a dwelling involving a total floor area greater than 40 square metres.]

F21[(3) This Part shall not apply to works to a Tier 1 building or a Tier 2 building provided that the works are carried out in accordance with the Code of Practice for the Remediation of Fire Safety Defects, published under Section 18(A) of the Fire Services Acts 1981 and 2003.]

Annotations

Amendments:

- F19 Substituted (1.09.2024) by Building Control (Amendment) Regulations 2024 (S.I. No. 361 of 2024), reg. 4, in effect as per reg. 2.
- Substituted (1.05.2025) by Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025), F20 reg. 5, in effect as per reg. 2.
- F21 Inserted (16.10.2024) by Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024), reg. 6, in effect as per reg. 2.

Obligation to give

8. A person who intends to carry out any works, or to make a material change of use as regards a building to which this Part applies, shall give, to the building control authority in whose functional area the works or building are, is or will be situated, notice in writing of such intention (in these Regulations referred to as a "commencement notice") not less than fourteen days and not more than twenty-eight days before the commencement of the works or the making of the material change of use.

F22[Exception to notice

8A. A commencement notice under article 8 shall not be required in respect of obligation to give works or a building in respect of which a 7 day notice is required under article 20A(1).]

Annotations

Amendments:

F22 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 5, in effect as per art. 2.

Editorial Notes:

E4 The article heading is taken from the inserted provision in the absence of one included in the amendment.

F23[Form of Commencement Notice

- 9. (1) A commencement notice shall be—
 - (a) filed electronically on the Building Control Management System or set out in the form for that purpose included in the Second Schedule, and
 - (b) subject to paragraph (2), accompanied by—
 - (i) such plans, calculations, specifications and particulars as are necessary to outline how the proposed works or building will comply with the requirements of the Second Schedule to the Building Regulations relevant to the works or building concerned, and including—
 - (I) general arrangement drawings including plans, sections and elevations,
 - (II) a schedule of such plans, calculations, specifications and particulars as are currently designed or as are to be prepared at a later date,
 - (III) the completion of an online assessment, via the Building Control Management System, of the proposed approach to compliance with the requirements of the Second Schedule to the Building Regulations,
 - (IV) the preliminary Inspection Plan prepared by the Assigned Certifier, and
 - (ii) the following certificates and notices in the appropriate forms set out in the Second Schedule—
 - (I) a Certificate of Compliance (Design),
 - (II) a Notice of Assignment of Person to Inspect and Certify Works (Assigned Certifier),
 - (III) a Certificate of Compliance (Undertaking by Assigned Certifier),
 - (IV) a Notice of Assignment of Builder,
 - F24[(V) a Certificate of Compliance (Undertaking by Builder).]
 - (iii) F25[...]
 - F26[(c) such fee as is required under Part V.]
- **F27[**(2) Subject to paragraph (5), the requirements of paragraph (1)(b) shall apply to the following works and buildings—
 - (a) the design and construction of a new dwelling,
 - (b) an extension to a dwelling involving a total floor area greater than 40 square metres,
 - (c) works to which Part III applies.]

- (3) If, for whatever reason, having submitted the commencement notice in respect of works or a building subject to paragraph(1)(b), a building owner changes either the person assigned to inspect and certify the works or the assigned builder, then the building owner shall within 14 days notify the building control authority of the change by submitting, electronically or otherwise, the appropriate notices of assignment and forms of undertaking referred to under paragraph(1)(b) reflecting the up-to-date arrangements in this regard.
- (4) If, for whatever reason, a change of ownership of works or a building subject to paragraph (1)(b) occurs prior to completion, the new owner shall within 14 days notify the building control authority electronically or otherwise that they are now the owner of the building or the works.]
- F28[(5) Notwithstanding the provisions of subparagraphs (2)(a) and (2)(b), in the case of a new single dwelling, on a single unit development, or an extension to a dwelling, a commencement notice may, as an alternative to the requirements at subparagraphs (1)(b)(i)(IV), (1)(b)(ii)(I), (1)(b)(ii)(II), (1)(b)(ii)(III) and (1)(b)(ii)(V) be accompanied by a Declaration of Intention to Opt Out of Statutory Certification. This declaration shall be made by the owner via the Building Control Management System or on the appropriate form set out for that purpose in the Second Schedule.]

Annotations

Amendments:

- F23 Substituted (1.03.2014) by *Building Control (Amendment) Regulations 2014* (S.I. No. 9 of 2014), art. 7, in effect as per art. 2.
- F24 Substituted (1.03.2014) by Building Control (Amendment) (No. 2) Regulations 2014 (S.I. No. 105 of 2014), art. 6(a), in effect as per art. 2.
- F25 Deleted (1.03.2014) by Building Control (Amendment) (No.2) Regulations 2014 (S.I. No. 105 of 2014), art. 6(b), in effect as per art. 2.
- F26 Inserted (1.03.2014) by Building Control (Amendment) (No. 2) Regulations 2014 (S.I. No. 105 of 2014), art. 6(c), in effect as per art. 2.
- F27 Substituted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 6(a), in effect as per art. 2.
- F28 Inserted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 6(b), in effect as per art. 2.

Editorial Notes:

Previous affecting provision: art. 9 substituted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 3(3), in effect as per art. 2; revoked on same date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

Procedure on receipt of notice.

- 10. (1) On receipt of a commencement notice, a building control authority shall—
 - (a) F29[record the date of receipt of the notice, and]
 - (b) consider whether the notice complies with the requirements of article 9.
- (2) Where a building control authority consider that a commencement notice complies with the requirements of *article 9*, they shall send to the person giving the notice an acknowledgement stating the date of receipt of the notice.
- (3) F29[Where a building control authority considers that a commencement notice does not comply with *Article 9*, they may respond, within 7 days of receipt of a notice

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filed electronically or within 12 days of receipt of a notice received in writing, by electronic means or in writing as appropriate, and notify the person giving the commencement notice, that, having regard to the extent of the failure to comply with the said Article,

- (a) the commencement notice is invalid and cannot be accepted by the authority,
- (b) that such revised notice, or such additional information or fee, as may be necessary to comply with the said Article will be required to be submitted.]
- (4) Where a building control authority serve a notice in accordance with sub-article 3(a), they shall return to the person giving the notice, F30[the fee and any original documentation received from the person giving the notice.]

Annotations

Amendments:

- F29 Substituted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 8(a) and (b), in effect as per art. 2.
- Substituted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), F30 art. 8(c), in effect as per art. 2.

PART III

FIRE SAFETY CERTIFICATES

Annotations

Modifications (not altering text):

- **C3** Application of Part restricted (3.04.2020) by Building Control Regulations 2020 (S.I. No. 113 of 2020), art. 3(1) and sch. 1.
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to —
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.

SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

- 1. Acute and other health and social care accommodation.
- 2. Self-isolation short stay accommodation.
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.
- 7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

Application of Part III.

- 11. (1) Subject to sub-article (2) and articles 3 and 6, this Part applies to—
 - (a) works in connection with the design and construction of a new building,
 - (b) works in connection with the material alteration of—
 - (i) a day centre,
 - (ii) a building containing a flat,
 - (iii) a hotel, hostel or guest building, or
 - (iv) F31[a care facility building, or]
 - (v) a place of assembly, or
 - (vi) a shopping centre,

but excluding works to such buildings, consisting solely of minor works,

- (c) works in connection with the material alteration of a shop, office F31[, industrial building normal hazard, industrial building high hazard, storage building normal hazard or storage building high hazard] where—
 - (i) additional floor area is being provided within the existing building, or
 - (ii) the building is being subdivided into a number of units for separate occupancy,
- (d) works in connection with the extension of a building by more than 25 square metres,
- (e) a building as regards which a material change of use takes place.

to which the requirements of Part B of the Second Schedule to the Building Regulations apply.

- (2) For the purposes of this Part, the following buildings are exempted—
 - (a) a single storey building which—
 - (i) is used exclusively for the storage of materials or products, for the accommodation of plant or machinery or in connection with the housing, care or management of livestock,
 - (ii) is used solely for the purpose of agriculture, and
 - (iii) is a building in which the only persons habitually employed are engaged solely in the care, supervision, regulation, maintenance, storage or removal of the materials, products, plant, machinery or livestock in the building,

and which is either attached to another such building or detached from any other building,

- (b) a building used as a dwelling other then a flat,
- (c) a single storey building used as a domestic garage,
- (d) a single storey building (other than one described in (c)) ancillary to a dwelling (such as a summer house, poultry-house, aviary, conservatory, coal shed, garden tool shed or bicycle shed) which is used exclusively for recreational or storage purposes or the keeping of plants, birds or animal for domestic purpose's and is not used for the purposes of any trade or business or for human habitation,

or to works in connection with such a building provided that, after the works are carried out, the building is or continues to be a building referred to in paragraphs (a) to (d).

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(3) This Part shall not apply in relation to works carried out in compliance with a notice served under Section 20 of the Fire Services Act 1981 (No. 30 of 1981).

F32[(4) This Part shall not apply to works to a Tier 1 building or a Tier 2 building provided that the works are carried out in accordance with the Code of Practice for the Remediation of Fire Safety Defects, published under Section 18(A) of the Fire Services Acts 1981 and 2003.

Annotations

Amendments:

- F31 Substituted (1.05.2025) by Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025), reg. 6(1), (2), in effect as per reg. 2.
- F32 Inserted (16.10.2024) by Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024), reg. 7, in effect as per reg. 2.

Obligation to obtain a certificate.

- 12. F33[(1) Subject to paragraph (3), a fire safety certificate shall be required in respect of all works or buildings to which this Part applies.]
- (2) Where a fire safety certificate is required in respect of works or a building, a person shall not carry out such works or make a material change of use as regards such a building-
 - (a) in the absence of a fire safety certificate in respect of the works or building,
 - (b) in contravention of any conditions subject to which the certificate is granted.

F34[(3) Paragraphs 1 and 2 shall not apply where a 7 day notice has been submitted to the relevant building control authority pursuant to Article 20A.]

Annotations

Amendments:

- F33 Substituted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 6(1)(a), in effect as per art. 2.
- F34 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 6(1)(b), in effect as per art. 2.

Form of application.

- 13. F35[(1) An application for a fire safety certificate shall be filed electronically on the Building Control Management System or set out in the form for that purpose included in the Third Schedule.
- (2) Subject to paragraph (3), an application for a fire safety certificate shall be accompanied by-
 - (a) such plans (including a site or layout plan and drawings of floor plans, elevations and sections) (in duplicate), calculations, specifications and such other particulars as are necessary to -
 - (i) identify and describe the works or building to which the application relates,

and

(ii) enable the building control authority to assess, whether the said works or building would, if constructed in accordance with the said plans, calculations, specifications and other particulars, comply with requirements of Part B of the Second Schedule to the Building Regulations,

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- (b) particulars of the nature and extent of the proposed use and, where appropriate, of the existing use, of the building concerned, and
- (c) such fee (if any) as may from time to time be prescribed for that purpose in Part V.
- (3) Where an application and the documents that accompanied the application are filed electronically on the Building Control Management System, duplicate copies are not required.

Annotations

Amendments:

F35 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 5, in effect as per art. 2.

Procedure on receipt of application.

- **14.** F36[(1) On receipt of an application for a fire safety certificate, a building control authority shall—
 - (a) record the date of receipt of the application and all the documents that accompanied the application, and
 - (b) consider whether the application complies with the requirements of article 13.
- (2) Where a building control authority consider that an application for a Fire Safety Certificate complies with the requirements of *article 13*, they shall send to the applicant an acknowledgement in writing stating the date of receipt of the application.
- (3) Where a building control authority consider that an application for a fire safety certificate does not comply with *article 13*, they may, as they consider appropriate having regard to the extent of the failure to comply with the said article, by notice in writing
 - (a) inform the applicant that the application is invalid and cannot be considered by the authority, or
 - (b) require the applicant to furnish such further plans, calculations, specifications or particulars, or such additional fee, as may be necessary to comply with the said article.
- (4) Where a building control authority serve a notice in accordance with sub-article 3(a), they shall return to the applicant the fee which accompanied the application, and
 - (a) where the application has been filed electronically on the Building Control Management System, delete the application and all the documents that accompanied the application, or
 - (b) where the application has not been filed electronically on the Building Control Management System, return to the applicant, the application and all the documents that accompanied the application.]

Annotations

Amendments:

F36 Substituted (1.07.2021) by *Building Control (Amendment) Regulations 2021* (S.I. No. 229 of 2021), art. 6, in effect as per art. 2.

Consideration of application.

- **15.** Where an application is made to a building control authority for a fire safety certificate, the authority, in considering such application, shall—
 - (a) be restricted to considering only the extent to which the design of the building or works complies with the requirements of Part B of the Second Schedule to the Building Regulations, and
 - (b) have due regard to any dispensation or relaxation in respect of, or which is relevant to, the works or building to which the application relates.

Revised plans.

16. Where a building control authority, having considered an application for a fire safety certificate, are disposed to granting such certificate subject to any modification of the plans, calculations, specifications or particulars to which the application relates, they may require the applicant to submit to them revised plans, specifications or other particulars providing for such modification and may decide to grant a fire safety certificate in respect of such revised plans, specifications or particulars so submitted.

Decision on application.

- **17.** (1) A building control authority shall, having considered an application for a fire safety certificate, grant the certificate, with or without conditions, or refuse to grant the certificate, as the case may be.
- (2) A fire safety certificate granted under this *Part* shall only be construed as certifying that the building or works, if constructed in accordance with the plans, documents and information submitted, would comply with the requirements of Part B of the Second Schedule to the Building Regulations.

Grant of certificate.

18. Where a building control authority decide to grant a fire safety certificate with or without conditions, the form set out in the *Fourth Schedule* or a form substantially to the like effect, shall be the form of every such certificate and where the fire safety certificate is granted subject to conditions, they shall inform the applicant in writing of the reasons therefor.

Refusal of

19. Where a building control authority decide to refuse to grant a fire safety certificate, they shall notify the applicant in writing of their decision and the reasons therefor.

Right of appeal.

20. F37[Where a building control authority grant a fire safety certificate with conditions, or refuse to grant a fire safety certificate, they shall notify the applicant in writing that he may appeal to the Board against the decision of the building control authority within the period prescribed in *Part VI*.]

Annotations

Amendments:

F37 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 7, in effect as per art. 2.

F38[PART IIIA -

7 DAY NOTICE, CERTIFICATES OF COMPLIANCE, REVISED FIRE SAFETY CERTIFICATE, REGULARISATION CERTIFICATE, STATUTORY DECLARATION AND 7 DAY NOTICE STATUTORY DECLARATION]

Annotations

Amendments:

F38 Substituted (1.03.2014) by *Building Control (Amendment) Regulations 2014* (S.I. No. 9 of 2014), art. 9, in effect as per art. 2.

Modifications (not altering text):

- C4 Application of Part other than art. 20C restricted (3.04.2020) by *Building Control Regulations 2020* (S.I. No. 113 of 2020), art. 3(1) and sch. 1.
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to -
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.

...

SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

- 1. Acute and other health and social care accommodation.
- ${\bf 2.\ Self-isolation\ short\ stay\ accommodation.}$
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.
- 7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

Editorial Notes:

- Previous affecting provision: title of part substituted (1.03.2014) by Building Control (Amendment)

 Regulations 2013 (S.I. No. 80 of 2013), art. 5, in effect as per art. 2; revoked on that date (1.03.2014)

 by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art.

 2.
- Previous affecting provision: title inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 7, in effect as per art. 2; substituted as per F-note above.

F39[7 Day

- **20A.** F40[(1) (a) A 7 day notice shall be submitted to a building control authority in respect of:
 - (i) all works or buildings to which Part III applies, pursuant to article 11(1) of these Regulations, and
 - (ii) where it is proposed to commence work before grant of the relevant fire safety certificate.

- (b) A 7 day notice referred to in paragraph (a) shall be submitted not less than 7 days in advance of commencement of work.
- (2) (a) A 7 day notice shall be—
 - (i) filed electronically on the Building Control Management System or set out in the form for that purpose included in the *Third Schedule*,
 - (ii) subject to subparagraph (b), accompanied by—
 - (I) a valid application for a fire safety certificate from the applicant filed electronically on the Building Control Management System or set out in the form specified for that purpose in the Third Schedule and accompanied by such plans and particulars as required under articles 13(2)(a) and 13(2)(b),
 - (II) a 7 day notice statutory declaration in the form specified for that purpose in the *Third Schedule*,
 - (III) such plans, calculations, specifications and particulars as are necessary to outline how the proposed works or building will comply with the requirements of the Second Schedule to the Building Regulations relevant to the works or building concerned, and including—
 - (A) general arrangement drawings including plans, sections and elevations,
 - (B) a schedule of such plans, calculations, specifications and particulars as are currently designed or as are to be prepared at a later date,
 - (C) the completion of an online assessment, via the Building Control Management System, of the proposed approach to comply with the requirements of the Second Schedule to the Building Regulations,
 - (D) the preliminary Inspection Plan prepared by the Assigned Certifier, and
 - (IV) the following certificates and notices in the appropriate forms set out in the *Third Schedule*
 - (A) a Certificate of Compliance (Design),
 - (B) a Notice of Assignment of Person to Inspect and Certify Works (Assigned Certifier),
 - (C) a Certificate of Compliance (Undertaking by Assigned Certifier),
 - (D) a Notice of Assignment of Builder, and
 - (E) a Certificate of Compliance (Undertaking by Builder), and
 - (iii) accompanied by such fee as is required under Part V.
 - (iv) For the purposes of *paragraph* (2)(a)(ii)(II), a copy of the 7 day notice statutory declaration may be submitted via the Building Control Management System.
 - (v) Where a copy of the 7 day notice statutory declaration referred to in article 20A (2)(a)(ii)(II), has been submitted via the Building Control Management System, the applicant shall retain the original 7 day notice statutory declaration and shall produce the original 7 day notice statutory declaration for inspection where required to do so by the building control authority.

- (b) The requirements of paragraphs (2)(a)(ii)(III) and (2)(a)(ii)(IV) shall apply to the following works and buildings—
 - (i) the design and construction of a new dwelling,
 - (ii) an extension to a dwelling involving a total floor area greater than 40 square metres,
 - (iii) works to which Part III applies.
- (c) If, for whatever reason, having submitted the 7 day notice in respect of works or a building subject to paragraphs (2)(a)(ii)(III) and (2)(a)(ii)(IV), a building owner changes either the person assigned to inspect and certify the works or the assigned builder, then the building owner shall within 14 days notify the building control authority of the change, electronically or otherwise, by submitting the appropriate notices of assignment and forms of undertaking as referred to under paragraph (2)(a) reflecting the up-to-date arrangements in this regard.
- (d) If, for whatever reason, a change of ownership of works or a building subject to the requirements of paragraphs (2)(a)(ii)(III) and (2)(a)(ii)(IV) inclusive occurs prior to completion, the new owner shall within 14 days notify the building control authority, electronically or otherwise, that they are now the owner of the building or works.
- (3) (a) On receipt of a 7 day notice, a building control authority shall—
 - (i) consider whether the application is in compliance with the requirements of paragraph (2), and
 - (ii) record the date of receipt of the notice.
 - (b) Where a building control authority consider that a 7 day notice complies with the requirements of paragraph (2), they shall send to the applicant an acknowledgment in writing stating the date of receipt of the notice.
 - (c) Where a building control authority consider that a 7 day notice does not comply with paragraph (2), they may within 7 days of receipt of the notice, as they consider appropriate having regard to the extent of the failure to comply with the said paragraph, by notice in writing
 - (i) inform the applicant that the 7 day notice is invalid and cannot be accepted by the building control authority, or
 - (ii) require the applicant to furnish such further or amended plans, calculations, specifications, documents or particulars or such additional fee, as may be necessary to comply with the said paragraph.
 - (d) Where a building control authority serve a notice in accordance with subparagraph (c)(i), they shall return to the applicant the fee which accompanied the application, and
 - (i) where the application has been filed electronically on the Building Control Management System, delete the application and all the documents that accompanied the application, or
 - (ii) where the application has not been filed electronically on the Building Control Management System, return to the applicant, the application and all the documents that accompanied the application.
- (4) Articles 15 to 20 shall apply mutatis mutandis as if any reference therein to an application or an application for a fire safety certificate were a reference to an application for a fire safety certificate which accompanied the submission of a 7 day notice under paragraph (2)(b).]]

Annotations

Amendments:

- F39 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 7, in effect as per art. 2.
- F40 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 8, in effect as per art. 2.

Editorial Notes:

- Previous affecting provision: paras. (2), (3)(a)(ii) substituted (1.03.2014) by *Building Control* (Amendment) Regulations 2014 (S.I. No. 9 of 2014), arts. 10, 11(a), in effect as per art. 2; article substituted as per F-note above
- E9 Previous affecting provision: para. (3)(e) amended (1.03.2014) by *Building Control (Amendment)*Regulations 2014 (S.I. No. 9 of 2014), art. 11(b), in effect as per art. 2; article substituted as per F-note above.
- Previous affecting provision: art. 20A(2) substituted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 8, in effect as per art. 2; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

F41[Revised Fire Safety Certificate.

- 20B. F42[(1) (a) A revised fire safety certificate shall be required in respect of works—
 - (i) where the original application for a fire safety certificate was submitted prior to the grant of planning permission, if necessitated by the subsequent grant of such planning permission, for the purpose of ensuring that the revised design arising from the grant of planning permission (including any conditions attached to it) complies with the requirements of Part B of the Second Schedule to the Building Regulations, or
 - (ii) where significant revision is made to the design or works of a building or an extension of, a material alteration to or a material change of use of a building in respect of which a fire safety certificate has been granted by a building control authority.
 - F43[(aa) A Revised Fire Safety certificate shall not be required in respect of works to a Tier 1 building or a Tier 2 building provided that the works are carried out in accordance with the Code of Practice for the Remediation of Fire Safety Defects, published under Section 18(A) of the Fire Services Acts 1981 and 2003.]
 - (b) Where a revised fire safety certificate is required in respect of all works or buildings, a person shall not carry out such works or make a material change of use as regards such a building—
 - (i) in the absence of a revised fire safety certificate in respect of the works or building, or
 - (ii) in contravention of any conditions subject to which the certificate is granted.
- (2) An application for a revised fire safety certificate shall be filed electronically on the Building Control Management System or set out in the form specified for that purpose in the Third Schedule.
- (3) Subject to *subparagraph* (c), an application for a revised fire safety certificate shall be accompanied by—

- (a) such revised plans (including a site or layout plan and drawings of floor plans, elevations and sections) (in duplicate) and such other revised calculations, specifications or other particulars as are necessary to—
 - (i) identify and describe the works or building to which the application relates,
 - (ii) enable the building control authority to assess, whether the said works or building would, if constructed in accordance with the said plans, calculations, specifications and other particulars, comply with the requirements of Part B of the Second Schedule to the Building Regulations.
- (b) such fee as may from time to time be prescribed for that purpose in Part V.
- (c) Where an application and the documents that accompanied the application are filed electronically on the Building Control Management System, duplicate copies are not required.
- (4) (a) On receipt of an application for a revised fire safety certificate, a building control authority shall—
 - (i) record the date of receipt of the application and all the documents that accompanied the application, and
 - (ii) consider whether the application complies with the requirements of paragraphs (2) and (3),
 - (b) Where a building control authority consider that an application for a revised fire safety certificate complies with the requirements of paragraphs (2) and (3) they shall send to the applicant an acknowledgement in writing stating the date of receipt of the application.
 - (c) Where a building control authority consider that an application for a revised fire safety certificate does not comply with paragraphs (2) and (3), they may, as they consider appropriate having regard to the extent of the failure to comply with the said paragraphs, by notice in writing—
 - (i) inform the applicant that the application is invalid and cannot be considered by the building control authority, or
 - (ii) require the applicant to furnish such further plans, calculations, specifications or particulars, or such additional fee, as may be necessary to comply with the said paragraphs.
 - (d) Where a building control authority serve a notice in accordance with subparagraph (c)(i), they shall return to the applicant the fee which accompanied the application, and
 - (i) where the application has been filed electronically on the Building Control Management System, delete the application and all the documents that accompanied the application, or
 - (ii) where the application has not been filed electronically on the Building Control Management System, return to the applicant, the application and all the documents that accompanied the application.
- (5) Articles 15 to 17 shall apply mutatis mutandis as if any reference therein to an application or an application for a fire safety certificate were a reference to an application for a revised fire safety certificate pursuant to paragraph (2).
- (6) Where a building control authority decide to grant a revised fire safety certificate with or without conditions, the form specified for that purpose in the Fourth Schedule or a form substantially to the like effect, shall be the form of every such certificate

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and where the revised fire safety certificate is granted subject to conditions, they shall inform the applicant in writing of the reasons therefor.

- (7) Where a building control authority decide to refuse to grant a revised fire safety certificate, they shall notify the applicant in writing of their decision and the reasons therefor.
- (8) Where a building control authority grant a revised fire safety certificate with conditions, or refuse to grant a revised fire safety certificate, they shall notify the applicant in writing that he may appeal to the Board against the decision of the building control authority within the period prescribed in *Part VI*.]

Annotations

Amendments:

- F41 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 7, in effect as per art. 2.
- F42 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 9, in effect as per art. 2.
- F43 Inserted (16.10.2024) by Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024), reg. 8, in effect as per reg. 2.

F44[Regularisation 20C. F45[(1) Where works have been commenced or completed in respect of the construction of a building or an extension of or a material alteration to a building without a fire safety certificate as required under article 12(1) or the submission of a 7 day notice under article 20A(1), an application shall be submitted to a building control authority for a regularisation certificate.

- (2) (a) An application for a regularisation certificate shall be filed electronically on the Building Control Management System or set out in the form specified for that purpose in the *Third Schedule*.
 - (b) An application for a regularisation certificate shall be accompanied by—
 - (i) drawings of the relevant works as they have been commenced or constructed, so as to enable the building control authority to assess whether the said works, as commenced or as constructed in accordance with the said drawings, documents and information submitted, will comply or are in compliance, as appropriate, with the requirements of Part B of the Second Schedule to the Building Regulations,
 - (ii) a statutory declaration from the applicant in the form specified for that purpose in the *Third Schedule*, and
 - (iii) such fee as may from time to time be prescribed for that purpose in $Part\ V$.
 - (iv) For the purposes of paragraph (2)(b)(ii), a copy of the statutory declaration may be submitted via the Building Control Management System.
 - (v) Where a copy of the statutory declaration referred to in article 20C (2)(b)(ii), has been submitted via the Building Control Management System, the applicant shall retain the original statutory declaration and shall produce the original statutory declaration for inspection where required to do so by the building control authority.
- (3) (a) On receipt of an application for a regularisation certificate, a building control authority shall—

- (i) record the date of receipt of the application and all the documents that accompanied the application, and
- (ii) consider whether the application complies with the requirements of paragraph (2).
- (b) Where a building control authority consider that an application for a regularisation certificate complies with the requirements of paragraph (2), they shall send to the applicant an acknowledgement in writing stating the date of receipt of the application.
- (c) Where a building control authority consider that an application for a regularisation certificate does not comply with paragraph (2), they may, as they consider appropriate having regard to the extent of the failure to comply with the said article, by notice in writing—
 - (i) inform the applicant that the application is invalid and cannot be considered by the building control authority, or
 - (ii) require the applicant to furnish such further plans, calculations, specifications or particulars, or such additional fee, as may be necessary to comply with the said paragraph.
- (d) Where a building control authority serve a notice in accordance with subparagraph (c)(i), they shall return to the applicant the fee which accompanied the application, and
 - (i) where the application has been filed electronically on the Building Control Management System, delete the application and all the documents that accompanied the application, or
 - (ii) where the application has not been filed electronically on the Building Control Management System, return to the applicant, the application and all the documents that accompanied the application.
- (4) Where an application is made to a building control authority for a regularisation certificate, the building control authority, in considering such application, shall:
 - (a) be restricted to considering only the extent to which the works, if commenced or as constructed in accordance with the drawings, documents and information submitted, will comply or are in compliance, as appropriate, with the requirements of Part B of the Second Schedule to the Building Regulations, and
 - (b) have due regard to any dispensation or relaxation in respect of, or which is relevant to, the works or building to which the application relates.
- (5) Where a building control authority, having considered an application for a regularisation certificate, are disposed to granting such certificate subject to any modification of the plans, documents or information to which the application relates, they may require the applicant to submit to them revised plans, documents or information providing for such modification and may decide to grant a regularisation certificate in respect of such revised plans, documents or information so submitted.
 - (6) (a) A building control authority shall, having considered an application for a regularisation certificate and following an inspection of the building pursuant to paragraph (b), grant such certificate, with or without conditions or refuse to grant the certificate, as the case may be.
 - (b) An authorised person shall be entitled to enter at all reasonable times into any land (subject to his producing, if so required, his authority in writing as such person) and thereon enter and inspect, for the purposes of these Regulations, any building and any plans or documents relating to such building.

- (c) In this article, an "authorised person" means a person authorised in writing by a building control authority to be an authorised person for the purposes of these Regulations.
- (d) Subsections (3) to (7) of the Building Control Act 1990 shall apply mutatis mutandis as if any reference therein to an authorised person was a reference to an authorised person appointed pursuant to this article.
- (e) A regularisation certificate granted under this Part shall only be construed as specifying, that in the opinion of the building control authority, the works as constructed in accordance with plans, documents and information submitted, comply with the requirements of Part B of the Second Schedule to the Building Regulations, subject to compliance (within a period of 4 months there mentioned) with any conditions attached to the certificate, including conditions as to the carrying out of additional works.
- (7) Where a building control authority decide to grant a regularisation certificate, with or without conditions, the form specified for that purpose in the *Fourth Schedule* or a form substantially to the like effect, shall be the form of every such certificate and where the regularisation certificate is granted subject to conditions, they shall inform the applicant in writing of the reasons therefor.
- (8) Where a building control authority decide to refuse to grant a regularisation certificate, they shall notify the applicant in writing of their decision and the reasons therefor.
- (9) Where a building control authority grant a regularisation certificate with conditions, or refuse to grant a regularisation certificate, they shall notify the applicant in writing that he may appeal to the Board against the decision of the building control authority within the period prescribed in *Part VI*.]]

Annotations

Amendments:

- F44 Inserted (1.10.2009) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 7, in effect as per art. 2.
- F45 Substituted (1.07.2021) by *Building Control (Amendment) Regulations 2021* (S.I. No. 229 of 2021), art. 10, in effect as per art. 2.

Modifications (not altering text):

- Application of article modified (3.04.2020) by *Building Control Regulations 2020* (S.I. No. 113 of 2020), art. 3(2), (3).
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to -
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.
 - (2) Subject to paragraph (3), Article 20C of the Principal Regulations shall apply in relation to works referred to in paragraph (1) as if "shall, not later than 12 months from the expiration of the relevant period (within the meaning of the Building Control Regulations 2020)," were substituted for "shall".
 - (3) Article 20C of the Principal Regulations shall not apply to works in relation to a building to which paragraph (1) applies if the building is demolished or removed before the expiration of 12 months from the end of the relevant period.

SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

- 1. Acute and other health and social care accommodation.
- 2. Self-isolation short stay accommodation.
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.
- 7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

F46[PART IIIB -

DISABILITY ACCESS CERTIFICATE AND REVISED DISABILITY ACCESS CERTIFICATE.]

Annotations

Amendments:

F46 Inserted (1.01.2010) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 8, in effect as per art. 2.

Modifications (not altering text):

- C6 Application of Part restricted (3.04.2020) by *Building Control Regulations 2020* (S.I. No. 113 of 2020), art. 3(1) and sch. 1.
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to -
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.

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SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

- 1. Acute and other health and social care accommodation.
- ${\bf 2.} \ {\bf Self-isolation} \ {\bf short} \ {\bf stay} \ {\bf accommodation}.$
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.
- 7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

F47[Disability Access Certificate.

20D. F48[(1) Subject to *sub-article* (2) and *articles 3* and 6, a certificate of compliance with respect to requirements under Part M of the Second Schedule to the Building Regulations (hereinafter referred to as a 'disability access certificate') shall be required in respect of—

(a) works in connection with the design and construction of a new building,

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- (b) works in connection with the material alteration of—
 - (i) a day centre,
 - (ii) a hotel, hostel or guest building, or
 - (iii) F49[a care facility building, or]
 - (iv) a place of assembly, or
 - (v) a shopping centre,

but excluding works to such buildings, consisting solely of minor works,

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- (c) works in connection with the material alteration of a shop, office F49[, industrial building normal hazard, industrial building high hazard, storage building normal hazard or storage building high hazard] where—
 - (i) additional floor area is being provided within the existing building, or
 - (ii) the building is being subdivided into a number of units for separate occupancy,
- (d) works in connection with the extension of a building by more than 25 square metres,
- (e) a building as regards which a material change of use takes place, where a building which was not being used as—
 - (i) a day centre, becomes so used, or
 - (ii) a hotel, hostel or guest building, becomes so used, or
 - (iii) F49[a care facility building, becomes so used, or]
 - (iv) a place of assembly, becomes so used, or
 - (v) a shop (which is not ancillary to the primary use of the building), becomes so used, or
 - (vi) a shopping centre, becomes so used, to which the requirements of Part M of the Second Schedule to the Building Regulations apply.
- (2) For the purposes of this Part, the following buildings are exempted—
 - (a) a building which—
 - (i) is used exclusively for the storage of materials or products, for the accommodation of plant or machinery or in connection with the housing, care or management of livestock,
 - (ii) is used solely for the purpose of agriculture, and
 - (iii) is a building in which the only persons habitually employed are engaged solely in the care, supervision, regulation, maintenance, storage or removal of the materials, products, plant, machinery or livestock in the building, and which is either attached to another such building or detached from any other building,
 - (b) a building used as a dwelling other than a flat,
 - (c) a building used as a domestic garage,
 - (d) a building (other than one described in (c)) ancillary to a dwelling (such as a summer house, poultry-house, aviary, conservatory, coal shed, garden tool shed or bicycle shed) which is used exclusively for recreational or storage

purposes or the keeping of plants, birds or animal for domestic purposes and

is not used for the purposes of any trade or business or for human habitation,

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(e) a building used solely to enable inspection, repair or maintenance of fixed plant, building services, or machinery,

or to works in connection with such a building provided that, after the works are carried out, the building is or continues to be a building referred to in *paragraphs* (a) to (e).

- (3) Where a disability access certificate is required in respect of all works or buildings to which this Part applies, a person shall make an application to the building control authority for such certificate and not carry out such works or make a material change of use as regards such a building in contravention of Part M of the Second Schedule to Building Regulations or any conditions subject to which the certificate is granted.
 - (4) (a) An application for a disability access certificate shall be filed electronically on the Building Control Management System or set out in the form specified for that purpose in the *Third Schedule*.
 - (b) Subject to subparagraph (c), an application for a disability access certificate shall be accompanied by—
 - (i) such plans, (including a site or layout plan) (in duplicate) and such other particulars as are necessary to—
 - (I) identify and describe the works or building to which the application relates,
 - (II) enable the building control authority to assess, whether the said works or building would, if constructed in accordance with the said plans and other particulars, comply with the requirements of Part M of the Second Schedule to the Building Regulations,
 - (III) identify the nature and extent of the proposed use and, where appropriate, of the existing use of the building concerned, and
 - (ii) such fee as may from time to time be prescribed for that purpose in Part V.
 - (c) Where an application and the documents that accompanied the application are filed electronically on the Building Control Management System, duplicate copies are not required.
 - (5) (a) On receipt of an application for a disability access certificate, a building control authority shall—
 - (i) record the date of receipt of the application and all the documents that accompanied the application, and
 - (ii) consider whether the application complies with the requirements of paragraph (4).
 - (b) Where a building control authority consider that an application for a disability access certificate complies with the requirements of paragraph (4), they shall send to the applicant an acknowledgement in writing stating the date of receipt of the application.
 - (c) Where a building control authority consider that an application for a disability access certificate does not comply with paragraph (4), they may, as they consider appropriate, having regard to the extent of the failure to comply with the said paragraph, by notice in writing—
 - (i) inform the applicant that the application is invalid and cannot be considered by the building control authority, or

- (ii) require the applicant to furnish such further plans, calculations, specifications or particulars, or such additional fee, as may be necessary to comply with the said article.
- (d) Where a building control authority serve a notice in accordance with subparagraph (c)(i), they shall return to the applicant the fee which accompanied the application, and
 - (i) where the application has been filed electronically on the Building Control Management System, delete the application and all the documents that accompanied the application, or
 - (ii) where the application has not been filed electronically on the Building Control Management System, return to the applicant, the application and all the documents that accompanied the application.
- (6) Where an application is made to a building control authority for a disability access certificate, the authority, in considering such application, shall—
 - (a) be restricted to considering only the extent to which the design or works complies with the requirements of Part M of the Second Schedule to the Building Regulations, and
 - (b) have due regard to any dispensation or relaxation in respect of, or which is relevant to, the works or building to which the application relates.
- (7) Where a building control authority, having considered an application for a disability access certificate, are disposed to granting such certificate subject to any modification of the plans, calculations, specifications or particulars to which the application relates, they may require the applicant to submit to them revised plans, specifications, or other particulars providing for such modification and may decide to grant a disability access certificate in respect of such revised plans, specifications or particulars so submitted.
 - (8) (a) A building control authority shall, having considered an application for a disability access certificate, grant such certificate, with or without conditions or refuse to grant the certificate, as the case may be.
 - (b) A disability access certificate granted under this Part shall only be construed as certifying that the building or works, if constructed in accordance with the plans, documents and information submitted, would comply with the requirements of Part M of the Second Schedule to the Building Regulations.
- (9) Where a building control authority decide to grant a disability access certificate, with or without conditions, the form specified for that purpose in the Fourth Schedule or a form substantially to the like effect, shall be the form of every such certificate and where the disability access certificate is granted subject to conditions, they shall inform the applicant in writing of the reasons therefor.
- (10) Where a building control authority decide to refuse to grant a disability access certificate, they shall notify the applicant in writing of their decision and the reasons therefor.
- (11) Where a building control authority grant a disability access certificate with conditions, or refuse to grant a disability access certificate, they shall notify the applicant in writing that he may appeal to the Board against the decision of the building control authority within the period prescribed in Part VI.]]

Annotations

Amendments:

- F47 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 8, in effect as per art. 2.
- F48 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 11, in effect as per art. 2.
- F49 Substituted (1.05.2025) by Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025), reg. 7(1)-(3), in effect as per reg. 2.

Editorial Notes:

E11 Previous affecting provision: article substituted (17.12.2018) by *Building Control (Amendment)*Regulations 2018 (S.I. No. 526 of 2018), art. 4(a), in effect as per art. 2; substituted as per F-note above.

F50[Revised Disability Access Certificate.

20E. F51[(1) A revised disability access certificate shall be required where significant revision is made to the design or works of a building or an extension of, a material alteration to or a material change of use of a building in respect of which a disability access certificate has been granted by a building control authority.

- (2) (a) An application for a revised disability access certificate shall be filed electronically on the Building Control Management System or set out in the form specified for that purpose in the *Third Schedule*.
 - (b) Subject to subparagraph (c), an application for a revised disability access certificate shall be accompanied by—
 - (i) such revised plans, (including a site or layout plan)(in duplicate) and such other revised particulars as are necessary to—
 - (I) identify and describe the works or building to which the application relates,
 - (II) enable the building control authority to assess, whether the said works or building would, if constructed in accordance with the said plans and other particulars, comply with the requirements of Part M of the Second Schedule to the Building Regulations,
 - (III) identify the nature and extent of the proposed use and, where appropriate, of the existing use of the building concerned, and
 - (ii) such fee as may from time to time be prescribed for that purpose in Part V of these Regulations.
 - (c) Where an application and the documents that accompanied the application are filed electronically on the Building Control Management System, duplicate copies are not required.
- (3) (a) On receipt of an application for a revised disability access certificate, a building control authority shall—
 - (i) record the date of receipt of the application and all the documents that accompanied the application, and
 - (ii) consider whether the application complies with the requirements of paragraph (2).
 - (b) Where a building control authority consider that an application for a revised disability access certificate complies with the requirements of paragraph (2),

they shall send to the applicant an acknowledgement in writing stating the date of receipt of the application.

- (c) Where a building control authority consider that an application for a revised disability access certificate does not comply with paragraph (2), they may, as they consider appropriate, having regard to the extent of the failure to comply with the said paragraph, by notice in writing—
 - (i) inform the applicant that the application is invalid and cannot be considered by the building control authority, or
 - (ii) require the applicant to furnish such further plans, calculations, specifications or particulars, or such additional fee, as may be necessary to comply with the said article.
- (d) Where a building control authority serve a notice in accordance with subparagraph (c)(i), they shall return to the applicant the fee which accompanied the application, and
 - (i) where the application has been filed electronically on the Building Control Management System, delete the application and all the documents that accompanied the application, or
 - (ii) where the application has not been filed electronically on the Building Control Management System, return to the applicant, the application and all the documents that accompanied the application.
- (4) Article 20D(6), 20D(7) and 20D(8) shall apply mutatis mutandis as if any reference therein to an application or an application for a disability access certificate were a reference to an application for a revised disability access certificate and any reference to a certificate or a disability access certificate shall be construed accordingly.
- (5) Where a building control authority decide to grant a revised disability access certificate with or without conditions, the form specified for that purpose in the Fourth Schedule to the Principal Regulations or a form substantially to the like effect, shall be the form of every such certificate and where the revised disability access certificate is granted subject to conditions, they shall inform the applicant in writing of the reasons therefor.
- (6) Where a building control authority decide to refuse to grant a revised disability access certificate, they shall notify the applicant in writing of their decision and the reasons therefor.
- (7) Where a building control authority grant a revised disability access certificate with conditions, or refuse to grant a revised disability access certificate, they shall notify the applicant in writing that he may appeal to the Board against the decision of the building control authority within the period prescribed in *Part VI*.]]

Annotations

Amendments:

- F50 Inserted (1.01.2010) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 8, in effect as per art. 2.
- F51 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 12, in effect as per art. 2.

Editorial Notes:

E12 Previous affecting provision: paras. (3)(d), (4) amended (17.12.2018) by *Building Control (Amendment) Regulations 2018* (S.I. No. 526 of 2018), art. 5(a), (b), in effect as per art. 2; article substituted as per F-note above.

F52[PART IIIC -

CERTIFICATE OF COMPLIANCE ON COMPLETION

Annotations

Amendments:

F52 Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 12, in effect as per art. 2.

Modifications (not altering text):

- C7 Application of Part restricted (3.04.2020) by *Building Control Regulations 2020* (S.I. No. 113 of 2020), art. 3(1) and sch. 1.
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to -
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.

. . .

SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

- 1. Acute and other health and social care accommodation.
- 2. Self-isolation short stay accommodation.
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.
- 7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

Editorial Notes:

Previous affecting provision: part inserted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 9, in effect as per art. 2; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

F53[Certificate of Compliance on Completion

20F. (1) Subject to paragraph (2), a Certificate of Compliance on Completion shall be submitted to a building control authority and relevant particulars thereof shall be included on the register maintained under *Part IV* before works or a building to which *Part II* or *Part IIIA* applies may be opened, occupied or used.

F54[(2) Subject to paragraph (10), the requirement for a Certificate of Compliance on Completion shall apply to the following works and buildings—

- (a) the design and construction of a new dwelling,
- (b) an extension to a dwelling involving a total floor area greater than 40 square metres,
- (c) works to which Part III applies.]
- (3) A Certificate of Compliance on Completion shall be—

- (a) in the form specified for that purpose in the Sixth Schedule, and
- (b) accompanied by such plans, calculations, specifications and particulars as are necessary to outline how the works or building as completed—
 - (i) differs from the plans, calculations, specifications and particulars submitted for the purposes of Article 9(1)(b)(i) or Article 20A(2)(a)(ii) as appropriate (to be listed and included at the Annex to the Certificate of Compliance on Completion), and

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- (ii) complies with the requirements of the Second Schedule to the Building Regulations, and
- (c) accompanied by the Inspection Plan as implemented by the Assigned Certifier in accordance with the Code of Practice referred to under Article 20G(1) or a suitable equivalent.
- (4) On receipt of a Certificate of Compliance on Completion, a building control authority shall—
 - (a) record the date of receipt of the Certificate, and
 - (b) consider within 21 days of the date of its receipt whether the Certificate of Compliance on Completion is valid having regard to—
 - (i) the requirements of paragraph (3) above, and
 - (ii) the building control authority's own satisfaction that all enforcement notices, information requests and statutory processes, including any applications for certificates under *Part III, Part IIIA* or *Part IIIB*, relevant to the building concerned have been satisfactorily concluded.
- (5) Where the building control authority considers that a Certificate of Compliance on Completion may not be valid having regard to *paragraphs* (3) and (4), the building control authority may within 21 days of receipt of the certificate, write to the person who submitted the certificate and
 - (i) inform them, giving reasons, that the certificate does not comply with paragraphs (3) and (4) and cannot be accepted by the authority, or
 - (ii) require the person submitting the certificate to submit such revised certificate or such additional documentation as may be deemed necessary by the building control authority to accompany the certificate for the purposes of paragraphs (3) and (4).
 - (6)(i) Where the building control authority considers the Certificate of Compliance on Completion to be valid having regard to paragraphs (3) and (4), the building control authority shall, no later than 21 days of receipt of said certificate, enter particulars relating to the relevant certificate on the register maintained under Part IV and shall notify the person who submitted the certificate that particulars have been included on the register.
 - (ii) Notwithstanding paragraph (6)(i), where a revised certificate or additional documentation has been required in accordance with paragraph (5)(ii), the building control authority, on full receipt of such revised certificate or additional documentation as appropriate, may avail of a further period of 7 days within which to consider the validity of the certificate. On or before the expiry of said 7 day period the building control authority, if it considers that no further action is warranted pursuant to paragraph (5), shall enter the relevant particulars on the register and notify the person who submitted the certificate as appropriate.

- (7) A building control authority serving a notice in accordance with *paragraph* (5)(i) shall return to the person giving the certificate, the certificate and any documentation that accompanied the certificate.
- (8) Where the plans, calculations, specifications and particulars comprehended under paragraph (3)(b) and the Inspection Plan comprehended under paragraph (3)(c) have been submitted to a building control authority on a date falling not more than 5 weeks and not less than 3 weeks prior to a nominated date on which a valid Certificate of Compliance on Completion is intended to be entered on the register, the building control authority shall at that point begin to consider the validity of a prospective Certificate of Compliance on Completion in accordance with paragraphs (3) and (4) so that the authority is in a position to include the details of the relevant Certificate of Compliance on Completion on the register on the nominated date provided that a valid Certificate of Compliance on Completion is received by the building control authority on a date not later than the date preceding the nominated date.
- (9) A Certificate of Compliance on Completion may refer to works, buildings, including areas within a building, or developments, including phases thereof, and relevant details shall be clearly identified on the Certificate of Compliance on Completion itself and, subject to validation in line with the requirements at paragraphs (3) and (4), on the register.]

F55[(10) Notwithstanding the provisions of *subparagraphs* (2)(a) and (2)(b), where a valid Declaration of Intention to Opt Out of Statutory Certification has been included on the public register in respect of a new single dwelling, on a single unit development, or an extension to a dwelling, then the provisions of *Article 20F* shall not apply.]

Annotations

Amendments:

- F53 Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 12, in effect as per art. 2.
- F54 Substituted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 7(a), in effect as per art. 2.
- F55 Inserted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 7(b), in effect as per art. 2.

F56[Code of Practice for Inspecting and Certifying Buildings and Works

- **20G.** (1) The Minister may from time to time publish a document with the title of the Code of Practice for Inspecting and Certifying Buildings and Works for the purposes of providing guidance with respect to inspecting and certifying a building or works for compliance with the requirements of the Second Schedule to the Building Regulations.
- (2) Where a building or works to which these Regulations apply is inspected and certified in accordance with the guidance contained in the Code of Practice for Inspecting and Certifying Buildings and Works this shall, prima facie, indicate compliance with the relevant requirements of these Regulations.
- (3) The provisions of any guidance contained in the Code of Practice for Inspecting and Certifying Buildings and Works concerning the use of a particular inspection framework or approach shall not be construed as prohibiting the use of other suitable frameworks or approaches.]

Annotations

Amendments:

F56 Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 12, in effect as per art. 2.

PART IV

THE REGISTER

F57[Register

- **21.** (1) A building control authority shall keep a register and shall enter in the register particulars of—
 - (a) any valid application for a dispensation or relaxation, including the name and address of the applicant, the date of receipt of the application, and brief details of a building or works forming the subject of the application,
 - (b) any valid commencement notice or 7 day notice or certificate of compliance given to them under Part II, Part IIIA or Part IIIC, as appropriate, including the name and address of the owner of the building, the date of receipt of the notice, the person or persons carrying out the works, the person who certified the design, the person assigned to inspect and certify the works (the assigned certifier), the builder assigned to undertake the works, any changes to previously recorded detail notified in accordance with Articles 9(3), 9(4), 20A(2)(c), or 20A(2)(d) and brief particulars of a building or works forming the subject of the notice,
 - (c) any valid application for a fire safety certificate, a revised fire safety certificate, a regularisation certificate, a disability access certificate, or a revised disability access certificate made to them under Part III, Part IIIA or Part IIIB, as appropriate, including the name and address of the applicant, the date of receipt of the application, and brief particulars of a building or works forming the subject of the application,
 - (d) their decision in respect of any application referred to in paragraphs (a) and (c) and the date of the decision,
 - (e) any determination or direction by the Board in respect of an appeal relating to a decision referred to in paragraphs (a) or (c) and the date of the determination or direction,
 - (f) any enforcement notices served by them, including the name and address of the person on whom the notice was served, the date of the notice and brief particulars of the contents of the notice,
 - (g) the date and effect of any decision by the District Court in respect of a notice referred to in paragraph (f), including the date and effect of the decision,
 - (h) any valid Certificate of Compliance on Completion accepted by the building control F58[authority,]
 - F59[(i) any Declaration of Intention to Opt Out of Statutory Certification submitted in accordance with *Article 9(5)*.]
- (2) The register, where it is not available on the website of the local authority concerned, shall be available for inspection at the offices of the local authority during office hours.
- (3) In the interest of clarity, records relating to particulars included on the register may be accessed in accordance with the Freedom of Information Acts 1997 and 2003.

(4) For the avoidance of doubt, the register may be maintained electronically subject to the Data Protection Acts 1998 and 2003.]

Annotations

Amendments:

- F57 Substituted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 13, in effect as per art. 2.
- F58 Substituted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 8(a), in effect as per art. 2.
- Inserted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of F59 2015), art. 8(b), in effect as per art. 2.

Editorial Notes:

- Previous affecting provision: article substituted (1.03.2014) by Building Control (Amendment) F14 Regulations 2013 (S.I. No. 80 of 2013), art. 10, in effect as per art. 2; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.
- E15 Previous affecting provision: para. (1) amended (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 9, in effect as per art. 2; substituted as per F-note ahove
- E16 Previous affecting provision: art. 21 substituted (1.04.2000) by Building Control (Amendment) Regulations 2000 (S.I. No. 10 of 2000), art. 5, in effect as per art. 2; substituted as per F-note

PART V

FEES

Exemptions.

- 22. (1) Subject to sub-article (2), a fee shall not be payable to a building control authority under these Regulations where the authority is of the opinion that the works or the building which are or is the subject of the commencement notice, F60[7 day notice,] application for a fire safety certificate F61[, revised fire safety certificate, regularisation certificate, disability access certificate, revised disability access certificate] or application for a dispensation or relaxation, as the case may be, are being carried out, or, in the case of a material change of use, is being made, by or on behalf of a voluntary organisation or a body standing approved of for the purposes of section 6 of the Housing (Miscellaneous Provisions) Act, 1992 (No. 18 of 1992).
 - (2) Subsection (1) applies where a building control authority is of the opinion that—
 - (a) in the case of a voluntary organisation, the building concerned is—
 - (i) intended to be used for social, recreational, educational or religious purposes by inhabitants of a locality generally or by people of a particular group or religious denomination and is not to be used mainly for profit or gain,
 - (ii) intended to be used as a hostel, work-shop or other accommodation for disabled, poor or homeless persons and is not to be used mainly for profit or gain, or
 - (iii) is ancillary to (i) or (ii),

- (b) in the case of a body standing approved of for the purposes of section 6 of the Housing (Miscellaneous Provisions) Act, 1992 (No. 18 of 1992), the building control authority is of the opinion that the building concerned is—
 - (i) designed or intended to be used for the accommodation of poor or homeless persons or persons who would otherwise be likely to require housing accommodation provided by a housing authority, and is not to be used mainly for profit or gain, or
 - (ii) is ancillary to (i).

F62[(3) A fee shall not be payable to a building control authority under these Regulations where the works or the building which are or is the subject of an application for a disability access certificate or a revised disability access certificate are being carried out, or, in the case of a material change of use, is being made, by or on behalf of a primary school, where the maximum number of mainstream teachers employed is or will be 4 or less.]

Annotations

Amendments:

- F60 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 10(1), in effect as per art. 2.
- F61 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 10(2), in effect as per art. 2.
- F62 Inserted (1.10.2009) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 11, in effect as per art. 2.

Modifications (not altering text):

C8 Prospective affecting provision: reference in subs. (2)(b) construed by Housing (Regulation of Approved Housing Bodies) Act 2019 (47/2019), s. 68, not commenced as of date of revision.

Construction of certain references in other Acts or instruments made under Acts

- 68. References in-
 - (a) any Act of the Oireachtas, other than this Act, passed before the coming into operation of this section.
 - (b) any instrument made under an Act of the Oireachtas, other than this Act, before the coming into operation of this section, or
 - (c) any contract, agreement, arrangement or other document entered into by the Minister or a housing authority, as the case may be, before the coming into operation of this section,

to- ...

(iv) to a body approved of or standing approved of, under, or for the purposes of, section 6 of the Act of 1992,

as the case may be (howsoever described), shall, on and after the coming into operation of this section, unless the contrary intention appears, be construed as references to an approved housing body (within the meaning of this Act), save where other provision is made as respects the construction of the references in paragraphs (i) to (iv), as the case may be, by any Act of the Oireachtas (other than this Act) passed before that coming into operation.

Requirement to pay fee.

- **23.** (1) Subject to *articles 3, 6* and *22*, a fee shall be paid to a building control authority by a person—
 - (a) giving a commencement notice,

(b) making an application for a fire safety certificate, F63[a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate or the submission of a 7 day notice,]

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- (c) making an application for a dispensation or a relaxation.
- (2) A fee shall be paid to the Board by a person making an appeal against a decision of a building control authority in relation to an application for—
 - (a) a fire safety certificate, F64[a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate, or
 - (b) a dispensation or a relaxation.
 - (3) A fee shall be paid to a building control authority for a copy of—
 - (a) an entry in the register,
 - (b) a fire safety certificate, F65[a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate or a 7 day notice,
 - (c) a document which indicates that a dispensation or a relaxation has been granted.

F66[(4) An additional administrative charge limited solely to the direct costs incurred by a building control authority in respect of scanning and uploading documentation on the Building Control Management System may be levied by the building control authority on the building owner, or a person assigned in accordance with these Regulations to act on the owner's behalf, who seeks to submit plans, calculations, specifications, ancillary certificates and particulars relevant to a procedure for which a fee is required under sub-article (1) notwithstanding the availability of the Building Control Management System to receive such documentation in electronic form.]

Annotations

Amendments:

- F63 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 12(1), in effect as per art. 2.
- F64 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 12(2), in effect as per art. 2.
- F65 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 12(3), in effect as per art. 2.
- Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. F66 14, in effect as per art. 2.

Standard fee.

- 24. (1) The amount of fee payable in respect of—
 - (a) the giving of a commencement notice,
 - (b) an application for a fire safety certificate, F67[a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate or the submission of a 7 day notice,
 - (c) an application for a dispensation or a relaxation,

shall, subject to *Part B* of the *Fifth Schedule*, be the amount indicated in *column 2* of *Part A* of that *Schedule* opposite the mention of the relevant application or notice in *column 1* of *Part A* of that *Schedule*.

- (2) The amount of fee payable in respect of an appeal shall be the amount indicated in *column 2* of *Part A* of the *Fifth Schedule* opposite the mention of such appeal in *column 1* of *Part A* of that *Schedule*.
- (3) The amount of fee payable for a copy of a document specified in *article 23(3)* shall be the amount indicated in *column 2* of *Part A* of the *Fifth Schedule* opposite the mention of such a copy in *column 1* of *Part A* of that *Schedule*.

Annotations

Amendments:

F67 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 13, in effect as per art. 2.

Fee for alternative proposals.

- 25. (1) For the purposes of this article and the Fifth Schedule,—
 - (a) "relevant floor area" means the floor area of the works or the building to which the application relates which is affected by the works or the material change of use, as the case may be;

"floor area" means the sum of the areas on each floor bounded by the inner finished surfaces of the enclosing walls, or, on any side where there is no enclosing wall, by the outermost edge of the floor on that side, and, in calculating the floor area of a building, there shall be included in such area the space occupied by any walls, shafts, ducts or structure within the area being measured.

- (b) in determining the fee payable in respect of a commencement notice, a house in a terrace and a semi-detached house are each to be treated as being a separate building.
- (2) Where the floor area or the relevant floor area referred to in *sub-article* (1) is not an exact multiple of that unit, the fraction of a unit remaining after the division of the total area by the unit measurement shall be treated, for the purposes of calculating the fee payable in respect of the application, as a complete unit.

F68[(3) Where an application for a fire safety certificate, a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate or the submission of a 7 day notice includes alternative proposals for works or a building of materially different designs, the fee payable in respect of the application shall be calculated as if each alternative proposal were a separate application or a separate 7 day notice.]

Annotations

Amendments:

F68 Substituted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 14, in effect as per art. 2.

Refund of fee in case of certain repeat applications.

26. (1) Subject to *sub-articles* (3) and (4), where a commencement notice is given to a building control authority and a subsequent commencement notice is submitted by or on behalf of the same person, the authority shall, subject to the provisions of *Part B* of the *Fifth Schedule*, refund three quarters of the fee paid to it in respect of the subsequent commencement notice.

- (2) Subject to sub-articles (3) and (4), where—
 - (a) a decision has been made by a building control authority on an application for a fire safety certificate, F69[a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate or the submission of a 7 day notice,] or
 - (b) an appeal against a decision of a building control authority on an application for a fire safely certificate F70[, a revised fire safety certificate, a regularisation certificate, a disability access certificate or a revised disability access certificate] has been determined by the Board,

and a subsequent such application is made by or on behalf of the same applicant, the building control authority shall, subject to the provision: of *Part B* of the *Fifth Schedule*, refund three quarters of the fee paid to it in respect of the subsequent application.

- (3) Sub-articles (1) or (2) shall apply if the building control authority is of the opinion that—
 - (a) the works forming the subject of the first commencement notice or application for a fire safety certificate F71[, revised fire safety certificate, regularisation certificate, disability access certificate, revised disability access certificate or the submission of a 7 day notice] and the subsequent such notice or application, as the case may be, are substantially—
 - (i) of the same design and construction, and
 - (ii) on land consisting of the same site or part of the site, and
 - (b) a fee under these Regulations or Building Control Act (Fees) Regulations, 1992 (as amended), in respect of the first commencement notice or application for a fire safety certificate, F72[, revised fire safety certificate, regularisation certificate, disability access certificate, revised disability access certificate or submission of a 7 day notice] as the case may be, has been paid, and
 - (c) the period between the giving or making, as the case may be, of the first commencement notice or application for a fire safety certificate, F73[revised fire safety certificate, regularisation certificate, disability access certificate, revised disability access certificate or submission of a 7 day notice,] and the subsequent such notice or application, as the case may be, does not exceed twelve months, and
 - (d) in the case of sub-article (1), no previous refund under these Regulations has at any time been made to the person giving the commencement notice, in respect of a commencement notice which related substantially to the same land and to works or a building of the same character or description as those to which the subsequent notice relates, and
 - (e) in the case of sub-article (2), no previous refund under these Regulations or the Building Control Act (Fees) Regulations, 1992 (as amended), has at any time been made to the same applicant in respect of an application for a fire safety certificate F74[, a revised fire safety certificate, a regularisation certificate, a disability access certificate, a revised disability access certificate or the submission of a 7 day notice] which related substantially to the same land and to works or a building of the same character or description as those to which the subsequent application relates.
- (4) A refund under this article shall be made on a claim in that behalf made in writing to the building control authority and received by it within (but not after) the period of two months beginning on the day of giving or making of the subsequent commencement notice or application for a fire safety certificate F75[, revised fire safety certificate, a regularisation certificate, disability access certificate, revised disability access certificate or submission of a 7 day notice] (as the case may be).

Annotations

Amendments:

- F69 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 15(1), in effect as per art. 2.
- F70 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 15(2), in effect as per art. 2.
- F71 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 15(3), in effect as per art. 2.
- F72 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 15(4), in effect as per art. 2.
- F73 Inserted (1.10.2009) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 15(5), in effect as per art. 2.
- F74 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 15(6), in effect as per art. 2.
- F75 Inserted (1.10.2009) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 15(7), in effect as per art. 2.

PART VI

APPEALS

Provisions as to making of appeal.

- 27. (1) An appeal shall—
 - (a) be made in writing,
 - (b) state the name and address of the appellant,
 - (c) state the subject matter of the appeal,
 - (d) state in full the grounds of appeal and the reasons, considerations and arguments on which they are based, and
 - (e) be accompanied by such fee (if any) as may be payable in respect of such appeal in accordance Part V.
- (2) An appeal which does not comply with the requirements of *sub-article* (1) shall be invalid.
- (3) Without prejudice to article 31, an appellant shall not be entitled to elaborate upon, or make further submissions in relation to, the grounds of appeal stated in the appeal or to submit further grounds of appeal and any such elaboration, submissions or further grounds of appeal that is or are received by the Board shall not be considered by it.
 - (4) (a) An appeal shall be accompanied by such documents, particulars or other information relating to the appeal as the appellant considers necessary or appropriate.
 - (b) Without prejudice to article 32, the Board shall not consider any documents, particulars or other information submitted by an appellant other than the documents, particulars or other information which accompanied the appeal.

F76[27 (5) An appeal shall be made by—

(a) sending the appeal by prepaid post to the Board, or

(b) leaving the appeal with an employee of the Board at the offices of the Board during office hours.]

Annotations

Amendments:

Substituted (1.04.2000) by *Building Control (Amendment) Regulations 2000* (S.I. No. 10 of 2000), art. 6, in effect as per art. 2

Time for appeal etc.

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- **28.** (1) An appeal may be made within a period of one month beginning on the day of the decision of the building control authority on an application.
- (2) An appeal received by the Board after the expiration of the period mentioned in *sub-article* (1) shall be invalid.
- (3) Where the last day of the period specified in *sub-article* (1) is a Saturday, a Sunday, a public holiday F77[(within the meaning of the Organisation of Working Time, Act 1997)] or any other day on which the offices of the Board are closed, an appeal shall, notwithstanding *sub-article* (2), be valid as having been made in time if received by the Board on the next following day on which the offices of the Board are open.

Annotations

Amendments:

F77 Substituted (1.04.2000) by *Building Control (Amendment) Regulations 2000* (S.I. No. 10 of 2000), art. 4, in effect as per art. 2

Observations on appeal.

- **29.** (1) On receipt of an appeal the Board shall send a copy thereof to the building control authority against whose decision the appeal is made.
- (2) A building control authority to whom a copy of an appeal has been sent under *sub-article* (1) may, within a period of one month beginning on the day on which a copy of the appeal is sent to it by the Board, make in writing to the Board such submissions or observations on the appeal as the authority thinks fit.
- (3) Without prejudice to article 31 a building control authority shall not be entitled to elaborate upon any submissions or observations made in accordance with sub-article (2), or make further submissions or observations in relation to, the appeal and any such elaboration or submission that is or are received by the Board shall not be considered by it.

Documents, information, etc. in relation to appeal.

- **30.** (1) Where an appeal is made to the Board the building control authority concerned shall, within a period of fourteen days beginning on the day on which a copy of the appeal is sent to it by the Board, submit to the Board—
 - (a) a copy of the application concerned and any plans, documents, particulars, evidence or further information received or obtained by it from the applicant,
 - (b) a copy of any report prepared by or for the building control authority in relation to the applicant,
 - (c) a copy of the decision of the building control authority on the application and a copy of the notification of the decision given to the applicant, and
 - (d) in the case of an appeal under section 7(1)(b) F78[, section 7(1)(d) or section 7(1)(e)] of the Act, a copy of the grant of any dispensation or relaxation of

a requirement of Part B F79[or Part M] of the Second Schedule to the Building Regulations given under section 4 of the Act in respect of the building or works to which the appeal relates.

Annotations

Amendments:

- F78 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 16(i). in effect as per art. 2.
- F79 Inserted (1.10.2009) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 16(ii), in effect as per art. 2.

Power of Board to request submissions or observations.

- **31.** Where the Board is of opinion that, in the particular circumstances of an appeal, it is appropriate in the interests of justice to request any party who has made submissions or observations in relation to any matter which has arisen in relation to the appeal, the Board may, in its discretion, notwithstanding *article 27(3)* or *29(3)*, serve on any such party a notice under this article—
 - (a) requesting that party, within a period specified in the notice (not being less than fourteen or more than twenty eight days beginning on the date of service of the notice) to submit to the Board submissions or observations in relation to the matter in question, and
 - (b) stating that, if submissions or observations are not received before the expiration of the period specified in the notice, the Board will, after the expiration of that period and without further notice to the party, pursuant to article 33 determine the appeal.

Power of Board to require submission of documents etc.

- **F80[32.** Where the Board is of the opinion that any document, particulars (including revised plans, documents, specifications, etc.) or other information is or are necessary for the purpose of enabling it to determine an appeal, the Board may serve on any party a notice under this section—
 - (a) requiring that party, within a period specified in the notice (being a period of not less than fourteen days beginning on the date of service of the notice) to submit to the Board, in duplicate, such revised plans or other drawings modifying, or other particulars providing for the modification of, the application to which the appeal relates, and
 - (b) stating that in default of compliance with the requirements of the notice, the Board will, after the expiration of the period so specified and without further notice to the party, pursuant to article 33 dismiss or otherwise determine the appeal.]

Annotations

Amendments:

F80 Substituted (1.04.2000) by *Building Control (Amendment) Regulations 2000* (S.I. No. 10 of 2000), art. 7, in effect as per art. 2

Power of the Board where notice served under article 31 or 32.

33. Where a notice has been served under *article 31* or *32*, the Board, at any time after the expiration of the period specified in the notice, may, having considered any submissions or observations or plan, document, particulars or other information (as the case may be) submitted by the party on whom the notice has been served, without further notice to that party determine or, in the case of a notice served under *article 32*, dismiss the appeal.

PT. VI

Convening of meetings.

34. Where it appears to the Board expedient or convenient for the purposes of assisting the determination of an appeal the Board may, in its absolute discretion, convene a meeting of the parties.

Time for determination of appeal.

- **35.** (1) It shall be the objective of the Board to ensure that every appeal is determined within four months beginning on the date of receipt by the Board of the appeal.
- (2) Where it appears to the Board that it would not be possible or appropriate, because of the particular circumstances of an appeal, to determine the appeal within the period referred to in *sub-article* (1) the Board shall, by notice in writing served on the parties, inform those parties of the reasons why it would not be possible or appropriate, as the case may be, to determine the appeal within that period and shall specify the date before which the Board intends to determine the appeal.
- (3) Where a notice has been served under *sub-article* (2), the Board shall take all such steps as are open to it to determine the appeal before the date specified in the notice.

Powers of the Board to declare appeal withdrawn.

- **36.** (1) Where the Board is of opinion that an appeal has been abandoned, the Board may serve on the appellant a notice stating that fact and requiring that person, within a period specified in the notice (being a period of not less than fourteen or more than twenty eight days beginning on the date of service of the notice) to make to the Board a submission in writing as to why the appeal should not be regarded as having been withdrawn.
- (2) Where a notice has been served under *sub-article* (1) the Board may, at any time after the expiration of the period specified in the notice and after considering the submission (if any) made to the Board pursuant to the notice, declare that the appeal shall be regarded as having been withdrawn.

Board may dismiss appeal if vexatious etc.

- **37.** The Board shall in the following circumstances have an absolute discretion to dismiss an appeal—
 - (a) where, having considered the grounds of appeal, the Board is of opinion that the appeal is vexatious, frivolous or without substance or foundation, or
 - (b) where, having regard to—
 - (i) the nature of the appeal (including any question which in the Board's opinion is raised by the appeal), and
 - (ii) any previous decision of a building control authority or the Board which in its opinion is relevant,

the Board is satisfied that in the particular circumstances the appeal should not be further considered by it.

Inspections and reports.

- **38.** (1) The Board may arrange for the carrying out of inspections in relation to appeals by persons authorised for that purpose by the Board either generally or for a particular appeal.
- (2) Where in relation to an appeal an inspection is carried out on behalf of the Board, by a person authorised for that purpose by the Board, the person so authorised shall make to the Board a written report on the inspection and shall include in his report a recommendation relating to the matter with which the inspection was concerned, and the Board shall, before determining the appeal in relation to which the inspection was carried out, consider the report, including any recommendation contained therein.

Matters to be determining an appeal.

39. When an appeal is made to the Board under section 7(1)(b) F81[, section 7(1)(d) considered when or section 7(1)(e)] of the Act, the Board in considering such appeal shall—

- (a) be restricted to considering the extent to which the design of the building complies with the requirements of Part B F82[or Part M] of the Second Schedule to the Building Regulations, and
- (b) have due regard to any dispensation from, or relaxation of, a requirement of Building Regulations granted under Section 4 or 5 of the act in respect of, or which is relevant to, such building.

Annotations

Amendments:

- F81 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 17, in effect as per art. 2.
- F82 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 18, in effect as per art. 2.

Determination of appeal.

40. (1) Save as is provided in *sub-article* (2), where an appeal is brought to the Board it shall determine the appeal as if the application to the building control authority to which the appeal relates had been made to the Board in the first instance and the decision of the Board shall operate to annul the decision of the building control authority from the date of such decision.

(2) Where-

- (a) an appeal relates only to a condition or conditions attached to a decision of a building control authority, and
- (b) the Board is satisfied, having regard to the nature of the condition or conditions, that the determination by the Board of the relevant application at if it had been made to it in the first instance would not be warranted,

the Board may, in its absolute discretion, give to the relevant building control authority such directions as it considers appropriate relating to the attachment, amendment or removal by that authority either of the condition or conditions to which the appeal relates or of other conditions.

Notification by Board of decision on appeal.

- **41.** (1) The Board shall notify each party to an appeal of its decision on the appeal.
- (2) Every notification given by the Board of a decision on an appeal shall specify—
 - (a) where appropriate, the reference number relating to the relevant application in the register of the building control authority,
 - (b) the nature of the decision,
 - (c) the building or works to which the decision relates, and
 - (d) the date of the decision.

F83[Issue of fire regularisation certificate, disability access certificate or revised disability access certificate.

42. Where a building control authority is notified by the Board of its decision to safety certificate, allow an appeal under section 7(1)(b), section 7(1)(d) or section 7(1)(e) of the Act, revised fire safety the authority shall, as soon as may be, issue a fire safety certificate, a revised fire safety certificate, a regularisation certificate, a disability access certificate or a revised disability access certificate, as appropriate, to the appellant in accordance with the decision of the Board.

Annotations

Amendments:

F83 Substituted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 19, in effect as per art. 2.

F84 Prohibition on opening, operation or occupation of buildings.

- 43. (1) A new building or an existing building in respect of which an extension or a material alteration has been made, shall not be opened, operated or occupied or permitted to be opened, operated or occupied,
 - (i) unless a fire safety certificate, a disability access certificate (or, as the case may be a revised certificate of either kind) or a regularisation certificate required by these Regulations has been granted by the building control authority in relation to the building, or
 - (ii) if such appeal is made to it, pending the determination by An Bord Pleanala of an appeal relating to a refusal to grant any of the certificates or revised certificates referred to in clause (i) or the attachment of conditions to any of them."
- 43 (2) It is declared that an offence contrary to article 43(1) of these Regulations is an offence to which section 17(2) of the Act applies.]

Annotations

Amendments:

F84 Inserted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 20, in effect as per art. 2.

Modifications (not altering text):

- C9 Application of article restricted (3.04.2020) by Building Control Regulations 2020 (S.I. No. 113 of 2020), art. 3(1) and sch. 1.
 - 3. (1) Parts II, III, IIIA (other than Article 20C), IIIB and IIIC and Article 43 of the Principal Regulations shall not apply in relation to -
 - (a) works consisting of, or in connection with, the construction, extension, alteration, repair, or renewal of a building of a class specified in Schedule 1 carried out and completed during the relevant period by, or on behalf of, a State authority, or
 - (b) a material change of use to use as a building of such a class during the relevant period by, or on behalf of, a State authority.

SCHEDULE 1

CLASSES OF BUILDING FOR PURPOSES OF REGULATION 3

1. Acute and other health and social care accommodation.

- 2. Self-isolation short stay accommodation.
- 3. Covid-19 and other step down accommodation.
- 4. Medical testing centre or laboratory.
- 5. Emergency management coordination facilities.
- 6. Mortuary facilities.
- 7. Other accommodation or buildings ancillary to the classes of building referred to above, including storage facilities.

Editorial Notes:

E17 Quotation mark at the end of para. (ii) is in the original.

1997

FIRST SCHEDULE

Article 4

REGULATIONS REVOKED

Number	Title
S.I. No. 305 of 1991	Building Control Regulations, 1991
S.I. No. 153 of 1994	Building Control (Amendment) Regulations, 1994
S.I. No. 111 of 1992	Building Control Act, 1990 (Appeals) Regulations, 1992
S.I. No. 112 of 1992	Building Control Act, 1990 (Fees) Regulations, 1992
S.I. No. 182 of 1992	Building Control Act, 1990, (Fees) (Amendment) Regulations, 1992.

F85[SECOND SCHEDULE

FORM OF COMMENCEMENT NOTICE FOR DEVELOPMENT AND FORMS OF CERTIFICATES OF COMPLIANCE REQUIRED BEFORE CONSTRUCTION COMMENCES

(Article 9)

FORM OF COMMENCEMENT NOTICE FOR DEVELOPMENT (Notice to a Building Control Authority pursuant to Part II of the Building Control Regulations 1997 to 2014) **Building Control Authority:** Unique Identifier: _ (for official use only) 1. I, hereby give notice in accordance with Part II of the Building Control Regulations 1997 to 2014 that it is intended to carry out the development as described below commencing on the Name of Building Owner(s): -Address: -Tel: — Fax: — Email: -2. I enclose the fee payable for making this Notice of €: -3a. PROJECT PARTICULARS: (In addition, for Residential Developments, please complete Section 3b below) Description of proposed development: -Planning Permission No.: -— Date Granted: – Date of expiry: Fire Safety Certificate No. (if applicable): -Disability Access Certificate No. (if applicable): -Location of development: -Number of buildings: -Number of new buildings: -Use of buildings: -

2h Daddardal Danalana at I	· · · · · · · · · · · · · · · · · · ·			
3b. Residential Development In				
Total number of dwelling units	8 8 8			
Total no. of phases*		are n	nultiple unit dwellings.	
Phase for this commencement i		100		
No. of units for this phase/com	mencement notice	**:		
Commencement date for this p	hase:	-		
(Proposed) End-date for this pl	hase:	_		
* Where applicable, i.e. phasing	not relevant for	single houses.		
** Include single house figure h	nere also.			
4. Builder:				
Name:				
Address:				
Tel: ——— Fax: —	——— Е	mail: ———		
Construction Industry Register	Ireland registration	on number (wh	nere applicable):	
5. Building Designer Details:				
Name: —				
Address:				
Tel: — Fax: —	E	mail: ——		
Practice registration number (w	here relevant): —	1 10 1000 10 1000	<u> </u>	
Where required under Part III mandatory Certificate of Comp accompanies this Notice.	of the Building C liance (Design) si	ontrol Regulati gned by the ab	ions 1997 to 2014, the ove Building Designer	
6. Submission of Documents (w Commencement Notice is attack	here applicable): hed in the followi	A Schedule of ng format:	Documents accompanying this	
Schedule of Documents (Plans, Calculations, Specifications, Ancillary Certificates and Particulars)				
Document	Reference		Description/Remarks]
-				-
7. Signature by Building Owner		D.		
Signature: Date: — — — — — — — — — — — — — — — — — — —				
				1
			F86[(Ar	ticle 9)
DECLARATION OF INTENTI	ON TO OPT O	JT OF STATI	JTORY CERTIFICATION	
Building Control Authorit			lentifier:	(for
official use only)				_ 1,01
1. This declaration relates Planning	to the followi Permission N			

[No. **496.**]

- 2. As the owner of the dwelling or extension, I hereby declare that, having regard to the provisions of Article 9(5) of the Building Control Regulations 1997 to 2015, I have decided to opt out of the requirement to subject the above building works to statutory certification as comprehended by Part II and Part IIIC of the Building Control Regulations 1997 to 2015.
- 3. I understand my statutory obligation as owner to ensure that the dwelling or extension is designed and constructed in accordance with the relevant requirements of the Second Schedule to the Building Regulations 1997 (as amended).

Dwelling Owner's Signature	::	Date:	
Name of Dwelling Owner(s):			
Address:			
Tel: Fax: _	Email:]	

(Article 9)

DESIGN CERTIFICATE				
Form of Certificate of Compliance (Design)				
Building Control Authority: Unique Identifier:				
This certificate relates to the following building or works:				
 This certificate has been prepared in accordance with the Code of Practice for Inspecting and Certifying Buildings and Works [as published by the Minister under section 3(7) of the Building Control Act 1990] or equivalent. 				
3. I confirm that I have been commissioned by the building owner to design, in conjunction with others, the building or works described above and to certify such design. I further confirm that I am a person named on a register maintained pursuant to Part 3 or Part 5 of the Building Control Act 2007 or Section 7 of the Institution of Civil Engineers of Ireland (Charter Amendment) Act 1969 and that I am competent to carry out my design and to coordinate the design of others for the building or works concerned.				
4. I confirm that the plans, calculations, specifications, ancillary certificates and particulars included in the schedule to the Commencement Notice to which this certificate is relevant, and which have been prepared exercising reasonable skill, care and diligence by me, and by other members of the design team and specialist designers whose design activities I have coordinated, have been prepared to demonstrate compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the building or works concerned.				
5. I certify, having exercised reasonable skill, care and diligence, that, having regard to the plans, calculations, specifications and particulars which have been prepared by me and others and having relied on ancillary certificates and particulars referred to at 4 above, the proposed design for the building or works is in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the building or works concerned.				
Signature: Date:				
Person's Name: Registration No.:				
On behalf of: (company name where relevant)				
Address:				
Tel: — Fax: — Email: —				
Practice registration number (where relevant): ———				

Building Owner's Signature: -

UNDERTAKING BY ASSIGNED CERTIFIER Form of Certificate of Compliance			
Building Control Authority: U	nique Identifier:		
This certificate relates to the following building or works:			
2. In accordance with the Code of Practice for Inspecting and Certifying Buildings and Works, or equivalent, I undertake to use reasonable skill, care and diligence, to inspect the building or works and to coordinate the inspection work of others and to certify, following the implementation of the inspection plan by myself and others, for compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the building or works to which the accompanying Commencement Notice together with the plans, calculations, specifications, ancillary certificates and particulars listed in the schedule thereto refer.			
Signature:	Date:		
Person's Name: Registration	on No.:		
On behalf of:	(company name where relevant)		
Address:			
Tel: — Fax: — Email: – Practice registration number (where relevant): —			

NOTICE OF ASSIGNMENT OF BUILDER			
Building Control Authority: Unique Identifier: (for official use of			
This notice of assignment relates to the following	g building or works:		
As the building owner, I have assigned the followorks and I am satisfied that they are competed my behalf.			
Builder's Name: ————————————————————————————————————			
Tel.: — Fax: —	Email: —————		
Construction Industry Register Ireland registration	on number (where applicable):		
 I undertake to notify the Building Control Authorisis as Builder of the building or works as notified as Builder. 			
Building Owner's Signature:	Date:		

Building Control Regulations 1997

UNDERTAKING BY BUILDER
FORM OF CERTIFICATE OF COMPLIANCE
Building Control Authority: Unique Identifier: (for official use only)
This certificate relates to the following building or works:
2. I confirm that I have been commissioned by the building owner to undertake the works described above and that I am competent to undertake the works concerned. I further undertake to ensure that any persons employed or engaged by me to undertake any of the works involved will be competent to undertake such works.
3. I undertake to construct the building or works in accordance with the plans, calculations, specifications, ancillary certificates and particulars listed in the schedule to the Commencement Notice to which this undertaking refers and certified under the Form of Certificate of Compliance (Design), or as subsequently issued to me and certified and submitted to the Building Control Authority, and such other documents relevant to compliance with the requirements of the Second Schedule to the Building Regulations as shall be retained by me as outlined in the Code of Practice for Inspecting and Certifying Buildings and Works.
4. Having regard to the Code of Practice for Inspecting and Certifying Buildings and Works, or equivalent, I further undertake to cooperate with the inspections set out in the inspection plan prepared by the Assigned Certifier and to take all reasonable steps so as to ensure that I shall certify that the building or works is in compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the building or works concerned.
Signature: Date:
(to be signed by a Principal or Director of a building company only) Name:
Address:
.
Tel: ————————————————————————————————————
Construction Industry Register Ireland registration number (where applicable):

]

Annotations

Amendments:

- F85 Substituted (1.03.2014) by *Building Control (Amendment) Regulations 2014* (S.I. No. 9 of 2014), art. 15, in effect as per art. 2.
- F86 Inserted (1.09.2015) by Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015), art. 9, in effect as per art. 2.

Editorial Notes: E18 Some of the material inserted above, being graphic images, does not appear in colour as would normally be the case for amendments. E19 Previous affecting provision: schedule substituted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 11, in effect as per art. 2; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2. E20 Previous affecting provision: schedule substituted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), art. 21, in effect as per art. 2. E21 Previous affecting provision: schedule substituted (1.04.2004) by Building Control (Amendment) Regulations 2004 (S.I. No. 85 of 2004), art. 4, in effect as per art. 2.

F87[THIRD SCHEDULE

F88[FORM OF APPLICATION FOR A FIRE SAFETY CERTIFICATE

(Article 13)

BUILDING CONTROL ACTS 1990 to 2020				
	APPLICATION FOR A FIRE SAFETY CERTIFICATE			
BU	BUILDING CONTROL AUTHORITY: UNIQUE IDENTIFIER:			
Saf	plication is hereby made under Part III of the Building Cor ery Certificate in respect of the works or building to which cifications apply.	ntrol Regulations 1997 to 2021, for a Fire the accompanying plans, calculations and		
1.	APPLICANT:			
	Owner	te)		
	FULL NAME:	ADDRESS:		
		_EIRCODE:		
	TELEPHONE NO:EMAIL:			
	SIGNATURE:	DATE:		
2.	OWNER OF WORKS OR BUILDING (if different to	above)		
	FULL NAME:	ADDRESS:		
		_EIRCODE:		
	TELEPHONE NO:EMAIL	:		
3.	PREPARATION OF FIRE SAFETY CERTIFICATE	APPLICATION:		
	Name and address of person/s or firm/s responsible for person and specifications.	reparation of accompanying plans,		
	FULL NAME:	ADDRESS:		
		_EIRCODE:		
	TELEPHONE NO:EMAIL:			

4.	LOCATION OF WORKS OR BUILDING:		
	$\label{eq:Address} Address \mbox{ (or other necessary identification) of the proposed works or building to which the application relates.}$		
	EIRCODE:		
5.	NATURE OF PROPOSED WORKS OR BUILDING:		
	Classification (please tick either (a), or any of (b), (c), or (d), as appropriate)		
	(a) Construction of new building		
	(b) Material change of use		
	(c) Extension to a building		
	(d) Material alteration		
6.	BRIEF DESCRIPTION OF THE PROPOSED WORKS OR BUILDING:		
7.	USE OF PROPOSED WORKS OR BUILDING:		
	(a) Proposed use of the building		
	(b) Existing use (where a material change of use is proposed)		
8.	PURPOSE GROUP OF PROPOSED WORKS OR BUILDING:		
	Technical Guidance Document B Purpose group(s)		
9.	DETAILS OF PROPOSED WORKS OR BUILDING:		
	In all cases complete part (a) \boldsymbol{and} either (b), or any combination of (c), (d) or (appropriate.	e) as may be	
	(a) Details		
	Site area	(sq. metres)	
	Number of basement storeys		
	Number of storeys above ground level (incl. ground floor)		
	Height of top floor above ground level	(metres)	
	Total floor area of building	(sq. metres)	
	Total area of ground floor	(sq. metres)	
	(b) Work involving the construction of a new building -		
	Floor area of proposed building	(sq. metres)	
	(c) Where a material change of use as regards a building takes place –		
		(material)	
		(sq. metres)	
	(d) Works involving an extension to a building –		
	Floor area of extension	(sq. metres)	
	(e) Works involving a material alteration to a building –		
	Floor area of material alteration	(sq. metres)	

This application form must be accompanied by documents that clearly identify and describe the works or building to which the application relates.]]

10. AMOUNT OF FEE (accompanying this application) $\quad \ \, \in \,$

F89[F90[(Article 20A)

FORM OF 7 DAY NOTICE		
Building Control Acts 1990 and 2007		
Building Control Authority:	Unique Identifier:	
I hereby give 7 days notice in accordance with Part 1997 to 2014 that it is intended to carry out the de-		
Name of Building Owner(s):		
Address:		
Tel: ———— Fax: ————————————————————————————————————		
Proposed Commencement Date:		
2. I enclose the fee payable for making this Notice of	ſ €	
3a. PROJECT PARTICULARS: (In addition, for R Section 3b below)	esidential Developments, please complete	
Description of proposed development:		
Planning Permission No.:	Date Granted:	
Date of expiry:	<u> </u>	
Valid Fire Safety Certificate Applied for (date): —		
Fire Safety Certificate No.:		
Location of development:		
Number of buildings: ——Number	of new buildings:	
Use of buildings:		

3b. Residential Development	Information:		
Total number of dwelling unit	ts (all phases*):		<u> </u>
Total no. of phases*	of which	are i	multiple unit dwellings.
Phase being commenced under	er this 7 Day Notice	: -	
No. of units covered by this p	hase/ 7 Day Notice*	**:	
Commencement date for this	phase:	_	
(Proposed) End-date for this	phase:		<u> </u>
* Where applicable, i.e. phasis ** Include single house figure		single houses.	
4. Builder:			
Name:			
Address:		<u> </u>	
Construction Industry Registe	r Ireland registratio	on number (wh	nere applicable):
5. Building Designer Details:			
Name: ———			
Address:		2 200 J. 200 A	<u> </u>
Tel: — Fax: –	Er	mail: ———	
Practice registration number (where relevant): —		
			ations 1997 to 2014, the manda- signer accompanies this 7 Day
6. Submission of Documents (7 Day Notice is attached in th	(where applicable): are following format:	A Schedule of	f Documents accompanying this
Schedule of Documents	(Plans, Calculations Particul		s, Ancillary Certificates &
Document	Reference		Description/Remarks
7. Signature by Building Own	er:		
Signature: (Building Owner)		Date: —	1 de 400 de 400 de 400 de 400 de 500

DESIGN CERTIFICATE				
Form of Certificate of	Compliance (Design)			
Building Control Authority:	Building Control Authority: Unique Identifier:			
This certificate relates to the following build	ing or works:			
This certificate has been prepared in accordant Certifying Buildings and Works [as publibuilding Control Act 1990] or equivalent.	dance with the Code of Practice for Inspecting lished by the Minister under section 3(7) of the			
with others, the building or works described firm that I am a person named on a register Building Control Act 2007 or Section 7 of	y the building owner to design, in conjunction above and to certify such design. I further conmaintained pursuant to Part 3 or Part 5 of the the Institution of Civil Engineers of Ireland am competent to carry out my design and to ing or works concerned.			
included in the schedule to the 7 Day Notice have been prepared exercising reasonable members of the design team and special coordinated, have been prepared to demons	ifications, ancillary certificates and particulars to which this certificate is relevant, and which skill, care and diligence by me, and by other list designers whose design activities I have strate compliance with the requirements of the s insofar as they apply to the building or works			
plans, calculations, specifications and particul and having relied on ancillary certificates and design for the works or building is in complia	care and diligence, that, having regard to the lars which have been prepared by me and others particulars referred to at 4 above, the proposed nce with the requirements of the Second Schedey apply to the building or works concerned.			
Signature: —	Date:			
Person's Name:	Registration No.:			
On behalf of:	(company name where relevant)			
Address:				
Tel: ————————————————————————————————————	Email:			
Practice registration number (where relevant):				

NOTICE OF ASSIGNMENT OF ASSIGNED CERTIFIER				
	(Notice of Assignment of Person Assigned to Inspect and Certify Works)			
Building Control Authority:		Unique Identifier:		
1.	. This notice of assignment relates to the follow	wing building or works:		
2.	person named on a register maintained pursu Act 2007 or Section 7 of the Institution of Civ Act 1969. I am satisfied having regard to the Buildings and Works that the person so ass works and to coordinate the inspection work u			
		Registration No.:		
		(Company/Practice name where relevant)		
	Address:			
		— Email: ————————————————————————————————————		
3.	Practice registration number (where relevant): Any requests under the Building Control Act 1990 for plans, documents, specifications and other information, as may be necessary to show that the building or works, if built in accordance with the design proposed, will comply with the requirements of the Building Regulations, may be directed to the person so assigned.			
4.	. I undertake to notify the Building Control A assigned to inspect and certify the building or	uthority in writing of any change in the person r works as notified herein.		
B	Building Owner's Signature:	Date:		

UNDERTAKING BY ASSIGNED CERTIFIER Form of Certificate of Compliance				
			Building Control Authority:	Unique Identifier:(for official use only)
This certificate relates to the following be-	ouilding or works:			
2. In accordance with the Code of Practice for Inspecting and Certifying Buildings and Works, or equivalent, I undertake to use reasonable skill, care and diligence, to inspect the building or works and to coordinate the inspection work of others and to certify, following the implementation of the inspection plan by myself and others, for compliance with the requirements of the Second Schedule to the Building Regulations insofar as they apply to the building or works to which the accompanying 7 Day Notice together with the plans, calculations, specifications, ancillary certificates and particulars listed in the schedule thereto refer.				
Signature: —	Date:			
Person's Name:	Registration No.:			
On behalf of:	(company name where relevant)			
Address:				
Tel: — Fax: — Practice registration number (where relevan	— Email: ————————————————————————————————————			

NOTICE OF ASSIGNMENT OF BUILDER			
Building Control Authority:	Unique Identifier:		
This notice of assignment relates to the following building or works:			
As the building owner, I have assigned the works and I am satisfied that they are company behalf.	following person as Builder of the building or petent to undertake the works so assigned on		
Builder's Name:			
Address:			
	— Email: ————————————————————————————————————		
Construction Industry Register Ireland registration number (where applicable):			
I undertake to notify the Building Control Authority in writing of any change in the person assigned as Builder of the building or works as notified herein.			
Building Owner's Signature: — Date: — —			

UNDERTAK	KING BY BUILDER				
FORM OF CERTIFICATE OF COMPLIANCE					
Building Control Authority: Unique Identifier: (for official use only					
This certificate relates to the following b	uilding or works:				
described above and that I am competent	ed by the building owner to undertake the works to undertake the works concerned. I further underd or engaged by me to undertake any of the works such works.				
specifications, ancillary certificates and p to which this undertaking refers and cer (Design), or as subsequently issued to me Authority, and such other documents re	r works in accordance with the plans, calculations, articulars listed in the schedule to the 7 Day Notice tified under the Form of Certificate of Compliance and certified and submitted to the Building Control elevant to compliance with the requirements of the tions as shall be retained by me as outlined in the ifying Buildings and Works.				
or equivalent, I further undertake to coo plan prepared by the Assigned Certifier I shall certify that the works or building is	for Inspecting and Certifying Buildings and Works, perate with the inspections set out in the inspection and to take all reasonable steps so as to ensure that in compliance with the requirements of the Second insofar as they apply to the building or works				
Signature: —	Date:				
(where the signatory is an employee) On be	ehalf of:				
Name:					
Address:					
Tel: — Fax: —	Email:				
	stration number (where applicable):				

]

Article 20A(2)

FORM OF 7 DAY NOTICE STATUTORY DECLARATION

Building Control Acts 1990 and 2007

7 Day Notice Statutory Declaration

OFFICIAL USE

Building Control Authority:

	Date Received	
	Register Ref.	
	Entered on	
	Entered by	
	Fee Received	
I / We		
of		
do solemnly and sincerely declare tha Building Control Authority for a Fire Sa not less than 7 days from this date.		
Description of works:		
located at		
pursuant to Article 12 of the Building solemnly declare that the application respects with the relevant provisions	has been completed in fu	ull and complies in all
I / We further solemnly declare that ar of the Fire Safety Certificate will com we will, within such period as may be carry out any modification of such wo Certificate, including any condition(s granted by the Building Control Author	nply fully with the Building oe specified by the Buildi orks that is required by or attached to the Fire Sa	ng Regulations and I / ng Control Authority, under the Fire Safety
Signed:		
Date:		
Signed in the presence of Commission	ner of Oaths:—	
Name:		
Address:		
Signature:		
Commissioner of Oaths		
Warning: It is an offence for a person	n to knowingly or reckles	ssly make a Statutory

F91[Article 20BA(2)

Declaration that is false or misleading in a material respect.

	NTROL ACTS 1990 to 2020 VISED FIRE SAFETY CERTIFICATE
APPLICATION FOR A REV UILDING CONTROL AUTHORITY:	UNIQUE IDENTIFIER
	f the Building Control Regulations 1997 to 2021 for roposed works or building to which the accompanyi
riginal Fire Safety Certificate application re	eference No.:
. REASON FOR REVISION:	
(a) Changes arising from granting of plan	nning permission
(i) Planning permission reference	ice No.:
(b) Changes to the Fire Safety Certificate	e granted
2. APPLICANT:	
Owner Leaseholder (tic	ck as appropriate)
FULL NAME:	ADDRESS:
	EIRCODE:
TELEPHONE NO:	EMAIL:
SIGNATURE:	DATE:
3. OWNER OF WORKS OR BUILDING	(if different to above)
FULL NAME:	ADDRESS:
	EIRCODE:
TELEPHONE NO:	EMAIL:
i. PREPARATION OF REVISED FIRE S	SAFETY CERTIFICATE APPLICATION:
Name and address of person/s or firm/s re- calculations and specifications.	esponsible for preparation of accompanying plans,
FULL NAME:	ADDRESS:
	EIRCODE:
	EMAIL:

LOCATION OF WORKS OR BUILDING: Address (or other necessary identification) of the proposed works or building to which the			
Aduless (of other necessary identification) of the proposed works of outlaining to which the application relates.			
EIRCODE:			
DESCRIPTION OF CHANGES TO THE PROPOSED WORKS OR BUILDING FROM ORIGINAL APPLICATION:			
DUDDOSE CROUD OF PROPOSE	WORKS OF BUILDING		
PURPOSE GROUP OF PROPOSED WORKS OR BUILDING:			
Tachnical Guidanca Document B Puro	oce eronn(c)		
Technical Guidance Document B Purp	ose group(s)		
Technical Guidance Document B Purp DETAILS OF PROPOSED WORKS	S OR BUILDING:		
	S OR BUILDING:	Revised Application	
	S OR BUILDING:	Revised Application	_(m²)
. DETAILS OF PROPOSED WORKS	S OR BUILDING:	Revised Application	_(m²)
DETAILS OF PROPOSED WORKS	S OR BUILDING:	Revised Application	_(m²)
. DETAILS OF PROPOSED WORKS Site area Number of basement storeys Number of storeys above ground level	S OR BUILDING:	Revised Application	
Site area Number of basement storeys Number of storeys above ground level (incl. ground floor)	S OR BUILDING: Original Application (m²)	Revised Application	_(m)
Site area Number of basement storeys Number of storeys above ground level (incl. ground floor) Height of top floor above ground level	Original Application (m²)	Revised Application	_(m) _(m²)

[No. **496.**]

This application form must be accompanied by documents that clearly identify and describe the works or building to which the application relates.]

F92[Article 20C(2)

FORM OF APPLICATION FOR A REGULARISATION CERTIFICATE

5.	NATURE OF WORKS OR BUILDING:	
	Classification (please tick either (a), or any of (b) or (c), as appropriate)	
	(a) Construction of new building	
	(b) Extension to a building	
	(c) Material alteration	
6.	DESCRIPTION OF THE WORKS OR BUILDING:	
7.	PURPOSE GROUP OF WORKS OR BUILDING:	
	Technical Guidance Document B Purpose group(s)	
8.	USE OF WORKS OR BUILDING:	
	(a) Proposed Use of the Building	
	(b) Existing use (where a material change of use is proposed)	
9.	DETAILS OF WORKS OR BUILDING:	
	In all cases complete part (a) and any combination of (b), (c), (d) or (e) as may	be appropriate.
	(a) Details	
	Site area	(sq. metres)
	Number of basement storeys	_
	Number of storeys above ground level (incl. ground floor)	_
	Height of top floor above ground level	(metres)
	Total Floor area of building	(sq. metres)
	Total area of ground floor	(sq. metres)
	(b) Work involving the construction of a new building –	
	Floor area of proposed building	(sq. metres)
	(c) Where a material change of use as regards a building takes place –	
	Floor area of the material change of use	(sq. metres)

(d)	Works involving an extension to a building –
	Floor area of extension(sq. metres)
(e)	Works involving a material alteration to a building –
	Floor area of material alteration(sq. metres)
10. PLANN	ING PERMISSION FOR THE WORKS OR BUILDING IN QUESTION:
(a)	Planning permission Reference No.:
(b)	Date planning permission was granted:
11. CONST	RUCTION WORKS:
(a)	Date construction started:
(b)	Is construction of the building completed?: YES NO
(c)	If (b) above is 'Yes', please state the date of completion:
(d)	If (b) above is 'Yes' Is the building occupied or operational?: YES NO NO
(e)	If (b) above is 'No', please specify the state of completion of the works or building:
	Less than 25% 25-50% 50-75% More than 75%
(f)	Have any modifications to the original design been made during construction?
	YES NO
(g)	If (f) above is 'Yes', was planning permission sought (if necessary) for the modifications?
	YES NO
12. AMOU	NT OF FEE (accompanying this application) €

[No. **496.**]

Note:-

- 1. This Application Form for a Regularisation Certificate must be accompanied by a Statutory Declaration.
- 2. This application form must be accompanied by documents that clearly identify and describe the works or building, as they have been commenced or constructed.]

F93[Article 20C(2)

FORM OF STATUTORY DECLARATION FOR A REGULARISATION CERTIFICATE

SIGNED:	DATE:
Signed in the presence of Commissioner of Oaths:	
NAME:	
ADDRESS:	
	EIRCODE:
SIGNATURE:	
Commissioner of Oaths	
Warning: It is an offence for a person to knowingly o that is false or misleading in a material respect.	r recklessly make a Statutory Declaration

F94[Article 20D(4)

FORM OF APPLICATION FOR A DISABILITY ACCESS CERTIFICATE

	ROL ACTS 1990 to 2020			
APPLICATION FOR A DISABILITY ACCESS CERTIFICATE UILDING CONTROL AUTHORITY: UNIQUE IDENTIFIER:				
	e Building Control Regulations 1997 to 2021 for a rks or building to which the accompanying plans,			
Owner Leaseholder (tick	as appropriate)			
FULL NAME:	ADDRESS:			
	EIRCODE:			
TELEPHONE NO:	EMAIL:			
SIGNATURE:	DATE:			
OWNER OF WORKS OR BUILDING (if	different to above)			
FULL NAME:	ADDRESS:			
	EIRCODE:			
TELEPHONE NO:	EMAIL:			
PREPARATION OF DISABILITY ACCE	ESS CERTIFICATE APPLICATION:			
Name and address of person/s or firm/s respondent calculations and specifications.	onsible for preparation of accompanying plans,			
FULL NAME:	ADDRESS:			
	EIRCODE:			
TELEPHONE NO:	EMAIL:			
LOCATION OF WORKS OR BUILDING	*			
Address (or other necessary identification) of application relates.	f the proposed works or building to which the			
	EIRCODE:			

[1997.]

[No. **496.**]

1	NATUI	RE OF PROPOSED WORKS OR BUILDING	:
(Classific	cation (please tick either (a), or any of (b), (c) or	(d), as appropriate)
	(a)	Construction of new building	
	(b)	Material change of use	
	(c)	Extension to a building	
	(d)	Material alteration	
1	BRIEF	DESCRIPTION OF THE WORKS OR BUIL	DING:
1	USE O	F PROPOSED WORKS OR BUILDING:	
	(a)	Proposed use of the building	
	(b)	Existing use (where a material change of use is	proposed)
		LANNING PERMISSION BEEN APPLIED F ILDING?	OR AND GRANTED FOR WORKS
	(a)	Date planning permission was granted:	
	(b)	Planning permission Reference No.:	
1	DETAI	LS OF PROPOSED WORKS OR BUILDING	:
1	n all ca	ses complete part (a) and any combination of (b)	, (c), (d) or (e) as may be appropriate.
	(a)	Details	
		Site area	(sq. metres)
		Number of basement storeys	
		Number of storeys above ground level (incl. gro	ound floor)
		Height of top floor above ground level	(metres)
		Total Floor area of building	(sq. metres)
		Total area of ground floor	(sq. metres)
	(b)	Work involving the construction of a new build	ing –
		Floor area of proposed building	(sq. metres)
	(c)	Where a material change of use as regards a built	ilding takes place –
		Floor area of the material change of use	(sq. metres)
	(d)	Works involving an extension to a building –	
		Floor area of extension	(sq. metres)
	(e)	Works involving a material alteration to a build	ing –
		Floor area of material alteration	(sq. metres)
	AMOU	NT OF FEE (accompanying this application)	€

This application form must be accompanied by documents that clearly identify and describe the works or building to which the application relates.]

F95[Article 20E(2)

BUILDI	NG CONTROL ACTS	1990 to 2020
APPLICATION FOR A	REVISED DISABILIT	TY ACCESS CERTIFICATE
BUILDING CONTROL AUTHOR	UTY:	UNIQUE IDENTIFIER:
Application is hereby made under Pa Revised Disability Access Certificat accompanying plans, calculations an	e in respect of proposed w	ontrol Regulations 1997 to 2021 for a orks or building to which the
Original Disability Access Certificat	e application Reference N	0.:
Planning Permission Reference No.:		
. REASON FOR REVISED DIS	SABILITY ACCESS CE	RTIFICATE APPLICATION:
(a) Changes arising from g	rant of planning permission	on
(b) Changes to the granted	Disability Access Certific	ate
2. APPLICANT:		
Owner Leaseholder	(tick as appropriate)
FULL NAME:		ADDRESS:
		EIRCODE:
TELEPHONE NO:	EMAIL:	
SIGNATURE:		DATE:
3. OWNER OF WORKS OR BU	ILDING (if different to a	bove)
FULL NAME:		ADDRESS:
		EIRCODE:
TELEPHONE NO.	EMAIL:	
		S CERTIFICATE APPLICATION
Name and address of person/s or calculations and specifications.	r firm/s responsible for pre	paration of accompanying plans,
FULL NAME:		ADDRESS:
14		EIRCODE:
TELEPHONE NO:	FMAII.	

AMOUNT OF FEE (accompanying this application) €_

This application form must be accompanied by documents that clearly identify and describe the works or building to which the application relates.]]

	Annotations
	Amendments:
F87	Substituted (1.04.2000) by <i>Building Control (Amendment) Regulations 2000</i> (S.I. No. 10 of 2000), art. 8, in effect as per art. 2.
F88	Substituted (1.07.2021) by <i>Building Control (Amendment) Regulations 2021</i> (S.I. No. 229 of 2021), art. 13(a), in effect as per art. 2.
F89	Inserted (1.10.2009) by <i>Building Control (Amendment) Regulations 2009</i> (S.I. No. 351 of 2009), art. 22, in effect as per art. 2.
F90	Substituted (1.03.2014) by <i>Building Control (Amendment) Regulations 2014</i> (S.I. No. 9 of 2014), art. 16, in effect as per art. 2.
F91	Substituted (1.07.2021) by <i>Building Control (Amendment) Regulations 2021</i> (S.I. No. 229 of 2021), art. 13(b), in effect as per art. 2.
F92	Substituted (1.07.2021) by <i>Building Control (Amendment) Regulations 2021</i> (S.I. No. 229 of 2021), art. 13(c), in effect as per art. 2.
F93	Substituted (1.07.2021) by <i>Building Control (Amendment) Regulations 2021</i> (S.I. No. 229 of 2021), art. 13(d), in effect as per art. 2.
F94	Substituted (1.07.2021) by <i>Building Control (Amendment) Regulations 2021</i> (S.I. No. 229 of 2021), art. 13(e), in effect as per art. 2.

F95 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 13(f), in effect as per art. 2.

Editorial Notes:

- E22 Some of the material inserted above, being graphic images, does not appear in colour as would normally be the case for amendments.
- Previous affecting provision: enabling provision reference for Form of Application for a Disability Access Certificate substituted (17.12.2018) by Building Control (Amendment) Regulations 2018 (S.I. No. 526 of 2018), art. 6(a), in effect as per art. 2; substituted as per F-note above.
- Previous affecting provision: Form of Application for a Fire Safety Certificate substituted (1.04.2000) by *Building Control (Amendment) Regulations 2000* (S.I. No. 10 of 2000), art. 8, in effect as per art. 2; substituted as per F-note above.
- Previous affecting provision: schedule substituted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 12, in effect as per art. 2; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

F96[FOURTH SCHEDULE

FORM OF FIRE SAFETY CERTIFICATE, FORM OF REVISED FIRE SAFETY CERTIFICATE, FORM OF REGULARISATION CERTIFICATE, FORM OF DISABILITY ACCESS CERTIFICATE AND FORM OF REVISED DISABILITY ACCESS CERTIFICATE

Article 18

FORM OF FIRE SAFETY CERTIFICATE

BUILDING CONTROL AC	TS 1990 to 2020
FIRE SAFETY CERT	IFICATE
BUILDING CONTROL AUTHORITY:	UNIQUE IDENTIFIER:
REFERENCE NO. IN REGISTER:	
то:	(APPLICANT)
ADDRESS:	
	EIRCODE:
APPLICATION FOR A FIRE SAFETY CERTIFICATION.	
AT:	
	EIRCODE: 2
application relates, will, if constructed in accordance with the particulars submitted, comply with the requirements of Part Regulations 1997 to 2019.	
In considering the application, no assessment has been made comply with the other requirements of the Second Schedule	
This certificate is granted subject to the following condition	s:
Dated this day of 20	
Signed Chief Executive	
Directions for completing this form: 1 Indicate nature of works or building to which the application and the state of works or building to which the application of the state	on applies

F96[Article 20B(6)

FORM OF REVISED FIRE SAFETY CERTIFICATE

Signed Chief Executive

Directions for completing this form:
1 Indicate nature of works or building to which the application applies
2 Indicate address of works or building.
3 Insert name of Building Control Authority.

F96[Article 20C(7)

FORM OF REGULARISATION CERTIFICATE

F96[Article 20D(9)

FORM OF DISABILITY ACCESS CERTIFICATE

BUILDING CONTROL A	ACTS 1990 to 2020
DISABILITY ACCESS	CERTIFICATE
BUILDING CONTROL AUTHORITY:	UNIQUE IDENTIFIER:
REFERENCE NO. IN REGISTER:	
то:	(APPLICANT)
ADDRESS:	
	EIRCODE:
APPLICATION FOR A DISABILITY ACCESS CER	RTIFICATE (REF NO.):
FOR:	
AT:	
3 hereby application relates, if constructed in accordance with the particulars submitted, would comply with the requirement Building Regulations 1997 to 2019.	
In considering this application, no assessment has been no comply with the other requirements of the Second Sched	
This certificate is granted subject to the following condit	ions:
Dated this day of 20	
SignedChief Executive	
Directions for completing this form: 1 Indicate nature of works or building to which the applic	cation applies
2 Indicate address of works or building. 3 Insert name of Building Control Authority.	

F96[Article 20E(5)

FORM OF REVISED DISABILITY ACCESS CERTIFICATE

BUILDING CONTROL A	ACTS 1990 to 2020
REVISED DISABILITY ACC	CESS CERTIFICATE
BUILDING CONTROL AUTHORITY:	UNIQUE IDENTIFIER:
REFERENCE NO. IN REGISTER:	
то:	(APPLICANT)
ADDRESS:	
	EIRCODE:
APPLICATION FOR A REVISED DISABILITY AC	,
AT:	
	errify that the works or building to which the plans, calculations, specifications and
3 hereby application relates, if constructed in accordance with the particulars submitted, would comply with the requiremen	EIRCODE:2 certify that he works or building to which the plans, calculations, specifications and ats of Part M of the Second Schedule to the made as to whether the works or building would
3 hereby application relates, if constructed in accordance with the particulars submitted, would comply with the requirement Building Regulations 1997 to 2019. In considering this application, no assessment has been n	EIRCODE: 2 certify that the works or building to which the plans, calculations, specifications and ats of Part M of the Second Schedule to the nade as to whether the works or building would tale to the Building Regulations 1997 to 2019.
3 hereby application relates, if constructed in accordance with the particulars submitted, would comply with the requirement Building Regulations 1997 to 2019. In considering this application, no assessment has been no comply with the other requirements of the Second Sched	EIRCODE: 2 certify that he works or building to which the plans, calculations, specifications and ats of Part M of the Second Schedule to the nade as to whether the works or building would tale to the Building Regulations 1997 to 2019.
application relates, if constructed in accordance with the particulars submitted, would comply with the requirement Building Regulations 1997 to 2019. In considering this application, no assessment has been necomply with the other requirements of the Second Sched This certificate is granted subject to the following condit	EIRCODE: 2 certify that he works or building to which the plans, calculations, specifications and ats of Part M of the Second Schedule to the nade as to whether the works or building would tale to the Building Regulations 1997 to 2019.
application relates, if constructed in accordance with the particulars submitted, would comply with the requirement Building Regulations 1997 to 2019. In considering this application, no assessment has been not comply with the other requirements of the Second Sched This certificate is granted subject to the following conditions considering the second Sched This certificate is granted subject to the following conditions considering the second Sched This certificate is granted subject to the following conditions certificate is granted subject to the following certificate i	EIRCODE: 2 certify that the works or building to which the plans, calculations, specifications and ats of Part M of the Second Schedule to the nade as to whether the works or building would tale to the Building Regulations 1997 to 2019.
application relates, if constructed in accordance with the particulars submitted, would comply with the requirement Building Regulations 1997 to 2019. In considering this application, no assessment has been necomply with the other requirements of the Second Sched This certificate is granted subject to the following condit	EIRCODE: 2 certify that he works or building to which the plans, calculations, specifications and ats of Part M of the Second Schedule to the made as to whether the works or building would ule to the Building Regulations 1997 to 2019.

Annotations

Amendments:

F96 Substituted (1.07.2021) by Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021), art. 14, in effect as per art. 2.

Editorial Notes:

- Previous affecting provision: enabling provisions reference for Form of Disability Access Certificate substituted (17.12.2018) by *Building Control (Amendment) Regulations 2018* (S.I. No. 526 of 2018), art. 7(a), in effect as per art. 2; substituted as per F-note above.
- **E27** Previous affecting provision: forms inserted (1.10.2009) by *Building Control (Amendment) Regulations 2009* (S.I. No. 351 of 2009), art. 23, in effect as per art. 2; substituted as per F-note above.

F97[Article 24

Fees

Part A

Column 1	Column 2
Application for a relaxation or dispensation	Dwelling €125
	Other Buildings €250
Commencement Notice	€30 or, where—
	(a)the proposed works or the material change of use (as the case may be) relate to more than one building, and
	(b)neither Part III, nor Part III of the Building Control Regulations 1991 and 1994, apply to such works or buildings,
	€30 in respect of each building.
Application for Fire Safety Certificate or a revised Fire Safety Certificate in respect of	
(a) work in connection with the construction or extension of a building	€125, or €2.90 for each square metre of floor area being provided, whichever is the greater.
(b) work in connection with—	
(i) the material alteration of the interior of a building $% \left(\frac{1}{2}\right) =\frac{1}{2}\left(\frac{1}{2}$	€125, or €2.90 for each square metre of relevant floor area, whichever is the greater.
(ii) the material alteration of the external surfaces of a building $% \left(\frac{1}{2}\right) =\frac{1}{2}\left(\frac{1}{2}\right) =\frac{1}{2}$	€125
(iii) a combination of (i) and (ii) above	€125, or €2.90 for each square metre of relevant floor area, whichever is the greater.
(c) a building in which a material change of use takes place $ \\$	€125, or €2.90 for each square metre of relevant floor area, whichever is the greater.
(d) works or a building, where the building concerned will be used as an agricultural building	€65, or 80c for each square metre in excess of 300 square metres of—
	(i) gross floor area being provided, or
	(ii) relevant floor area
	as the case may be, whichever is the greater.
Submission of a 7 Day Notice in respect of	
(a) work in connection with the construction or extension of a building	€250, or €5.80 for each square metre of floor area being provided, whichever is the greater.
(b) work in connection with—	
(i) the material alteration of the interior of a building $% \left(\frac{1}{2}\right) =\frac{1}{2}\left(\frac{1}{2}$	€250, or €5.80 for each square metre of relevant floor area, whichever is the greater.
(ii) the material alteration of the external surfaces of a building $% \left(\frac{1}{2}\right) =\frac{1}{2}\left(\frac{1}{2}\right) =\frac{1}{2}$	€250
(iii) a combination of (i) and (ii) above	€250, or €5.80 for each square metre of relevant floor area, whichever is the greater.
(c) a building in which a material change of use takes place	€250, or €5.80 for each square metre of relevant floor area, whichever is the greater.
(d) works or a building, where the building concerned will be used as an agricultural building	€130, or €1.60 for each square metre in excess of 300 square metres of—
	(i) gross floor area being provided, or

	(ii) relevant floor area
	as the case may be, whichever is the greater.
Application for a Regularisation Certificate in respect of	
(a)work in connection with the construction or extension of a building	€500, or €11.60 for each square metre of floor area being provided, whichever is the greater.
(b) work in connection with—	
(i) the material alteration of the interior of a building $ \\$	€500, or €11.60 for each square metre of relevant floor area, whichever is the greater.
(ii) the material alteration of the external surfaces of a building $% \left(\frac{1}{2}\right) =\frac{1}{2}\left(\frac{1}{2}\right) =\frac{1}{2}$	€500
(iii) a combination of (i) and (ii) above	€500, or €11.60 for each square metre of relevant floor area, whichever is the greater.
(c) a building in which a material change of use takes place $% \left(1\right) =\left(1\right) \left(1\right)$	€500, or €11.60 for each square metre of relevant floor area, whichever is the greater.
(d) works or a building, where the building concerned will be used as an agricultural building	€260, or €3.20 for each square metre in excess of 300 square metres of—
	(i) gross floor area being provided, or
	(ii) relevant floor area
	as the case may be, whichever is the greater.
Disability Access Certificate or Revised Disability Access Certificate	F98[€800 per building, or €500 per building where the application is made prior to commencement and coincides with an application for a fire safety certificate, where relevant]
Appeal	€250
Copy of a document specified in article 23(3)(a), (b) or (c)	€12.50

PART B

Maximum and Minimum Fees

- 1. The maximum fee payable to a building control authority shall be—
 - (a) \leq 3,800 in respect of the submission of a commencement notice,
 - (b) €12,500 in respect of an application for a fire safety certificate or a revised fire safety certificate,
 - (c) €25,000 in respect of the submission of a 7 day notice,
 - (d) €50,000 in respect of an application for a regularisation certificate, and
 - (e) €800 in respect of an application for a disability access certificate or a revised disability access certificate.
- 2. Where a building control authority makes a refund in respect of the submission of a commencement notice or an application for a fire safety certificate or a revised fire safety certificate, the submission of a 7 day notice, a regularisation certificate, a disability access certificate or a revised disability access certificate, the refund shall not be such as to reduce the balance of the fee to less than-
 - (a) €30 in the case of a commencement notice, or

- - (b) €125 in respect of an application for a fire safety certificate or revised fire safety certificate,
 - (c) €250 in respect of the submission of a 7 day notice,
 - (d) €500 in respect of a regularisation certificate,

[No. **496.**]

(e) F99[€500] in respect of a disability access certificate or a revised disability access certificate.

Annotations

Amendments:

- Substituted (1.10.2009) by Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009), F97 art. 24, in effect as per art. 2.
- F98 Substituted (1.07.2015) by Building Control (Amendment) Regulations 2015 (S.I. No. 243 of 2015), art. 4(a), in effect as per art. 2.
- F99 Substituted (1.07.2015) by Building Control (Amendment) Regulations 2015 (S.I. No. 243 of 2015), art. 4(b), in effect as per art. 2.

Editorial Notes:

- E28 Previous affecting provision: schedule amended (1.01.2002) by Euro Changeover (Amounts) Act 2001 (16/2001), s. 1(1) and (2), and schs. 1 and 2, commenced as per s. 1.
- E29 Previous affecting provision: schedule inserted (1.03.2014) by Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013), art. 13; revoked on that date (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. 18, in effect as per art. 2.

F100[SIXTH SCHEDULE

CERTIFICATE OF COMPLIANCE ON COMPLETION

(Article 20F)

CERTIFICATE OF COMPLIANCE ON COMPLETION					
Building Control Authority:		Unique Identifier:			
_		(for official use only)			
1.	This certificate relates to Commencement / respect of the following building or works:	7 Day Notice reference no. — in			
	Part A — Certificate signed by Builder				
2.	I confirm that I am the Builder assigned by the owner to construct, supervise and certify the building or works.				
3.	S. I certify, having exercised reasonable skill, care and diligence, that the building or works as completed has been constructed in accordance with the plans, calculations, specifications, ancillary certificates and particulars as certified under the Form of Certificate of Compliance (Design) and listed in the schedule to the Commencement / 7 Day Notice relevant to the above building or works, together with such further plans, calculations, specifications, ancillary certificates and particulars, if any, as have been subsequently issued to me and certified and submitted to the Building Control Authority, and such other documents relevant to compliance with the requirements of the Second Schedule to the Building Regulations as shall be retained by me as outlined in the Code of Practice for Inspecting and Certifying Buildings and Works.				
4.	Reliant on the foregoing, I certify that the w the Second Schedule to the Building Regu works concerned.	orks are in compliance with the requirements of lations insofar as they apply to the building or			
	Signature: (to be signed by a Principal or Director of a	Building Company only)			
	Name: ————————————————————————————————————				
	Address:				
	Tel: — Fax: — Email: — — — — — — — — — — — — — — — — — — —				
	Part B — Certificate sig	ned by Assigned Certifier			
5.	I confirm that I am the Assigned Certifier a building or works concerned.	assigned by the owner to inspect and certify the			
6.		lary certificates and particulars as required for Control Regulations are included in the Annex			
7.	Inspecting and Certifying Buildings and Wo undersigned having exercised reasonable sk	wn up having regard to the Code of Practice for orks, or equivalent, has been undertaken by the ill, care and diligence, and by others nominated Il have exercised reasonable skill, care and diligery certificates scheduled.			
8.	exercised reasonable skill, care and diligen-	llary certificates scheduled, I now certify, having ce, that the building or works is in compliance ule to the Building Regulations, insofar as they			
	Signature: Date:	Registration No.:			
	(where the signatory is an employee) On be Name & Address:	ehalf of:			
	Tel: Fax: Practice registration number (where relevan	Email:			

ANNEX

Table of Plans, Calculations, Specifications, Ancillary Certificates and Particulars used for the purpose of construction and demonstrating compliance with the requirements of the Second Schedule to the Building Regulations and showing, in particular how the completed building or works differ from the design submitted to the Building Control Authority prior to construction.

(Details of relevant plans, etc. may be listed below and attached hereto)]

Annotations

Amendments:

Inserted (1.03.2014) by Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014), art. F100 17, in effect as per art. 2.

Editorial Notes:

E30 The graphic image inserted above does not appear in colour as would normally be the case for amendments.



S.I. No. 496 of 1997

BUILDING CONTROL REGULATIONS 1997

REVISED

Updated to 1 May 2025

About this Revised Act

This Revised Statutory Instrument presents the text of the instrument as it has been amended, and preserves the format in which it was made.

Related legislation

Building Control Regulations 1997 to 2025: this statutory instrument is one of a group of statutory instruments included in this collective citation, to be construed together as one (*Building Control (Amendment) Regulations 2025* (S.I. No. 56 of 2025), reg. 1(2)). The instruments in this group are:

- Building Control Regulations 1997 (S.I. No. 496 of 1997)
- Building Control (Amendment) Regulations 2000 (S.I. No. 10 of 2000)
- Building Control (Amendment) Regulations 2004 (S.I. No. 85 of 2004)
- Building Control (Amendment) Regulations 2009 (S.I. No. 351 of 2009)
- Building Control (Amendment) Regulations 2013 (S.I. No. 80 of 2013)
- Building Control (Amendment) Regulations 2014 (S.I. No. 9 of 2014)
- Building Control (Amendment) (No. 2) Regulations 2014 (S.I. No. 105 of 2014)
- Building Control (Amendment) Regulations 2015 (S.I. No. 243 of 2015)
- Building Control (Amendment) (No. 2) Regulations 2015 (S.I. No. 365 of 2015)
- Building Control (Amendment) Regulations 2018 (S.I. No. 526 of 2018)
- Building Control Regulations 2020 (S.I. No. 113 of 2020)
- Building Control (Amendment) Regulations 2020 (S.I. No. 229 of 2021)
- Building Control (Amendment) Regulations 2024 (S.I. No. 361 of 2024)
- Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024)
- Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025)

Annotations

This Revised Statutory Instrument is annotated and includes textual and non-textual amendments and previous affecting provisions.

An explanation of how to read annotations is available at www.lawreform.ie/annotations.

Material not updated in this revision

Where other legislation is amended by this statutory instrument, those amendments may have been superseded by other amendments in other legislation, or the amended

legislation may have been repealed or revoked. This information is not represented in this revision but will be reflected in a revision of the amended legislation if one is available.

Where legislation or a fragment of legislation is referred to in annotations, changes to this legislation or fragment may not be reflected in this revision but will be reflected in a revision of the legislation referred to if one is available.

A list of legislative changes to any Act, and to statutory instruments from 1972, may be found linked from the page of the Act or statutory instrument at www.irishstatutebook.ie.

Acts which affect or previously affected this revision

- Local Government (Mayor of Limerick) and Miscellaneous Provisions Act 2024 (7/2024)
- Housing (Regulation of Approved Housing Bodies) Act 2019 (47/2019)
- Euro Changeover (Amounts) Act 2001 (16/2001)

All Acts up to and including *Medical Council (Maintenance of Professional Competence) Rules 2025* (S.I. No. 176 of 2025), made 1 May 2025, were considered in the preparation of this revision.

Statutory instruments which affect or previously affected this revision

- Building Control (Amendment) Regulations 2025 (S.I. No. 56 of 2025)
- Building Control (Amendment) (No. 2) Regulations 2024 (S.I. No. 531 of 2024)
- Building Control (Amendment) Regulations 2024 (S.I. No. 361 of 2024)
- Building Control (Amendment) Regulations 2021 (S.I. No. 229 of 2021)
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